



Meeting Location: EC121 or ZOOM
 Meeting Date: October 6, 2023
 Meeting Start Time: 2:00pm
 Facilitator/President: Chana Baker

Guests: Dr. Mosser, Dr. Tervala, David Barnhart

- I. **Call to Order** – 2:04 Robert’s Rule of Order:
Review of Minutes: Motion to approve August 2023 minutes, D. Stoffel/R. Canter motion carries.
- II. **Attendance** –



GUESTS

Speaker	Topic
Dr. Mosser	Information Dr. Mosser has gathered. Student Concerns: • Bookstore and PIN codes for books. 2 to 4 weeks and in some cases 6 weeks to get book/access code. Task force may be formed to look into laptop/tablets in place of textbooks. Looking at Pell for monetary assistance. Dr. Tervala will follow up with Akademos for additional information. Akademos was the lowest responsible bidder, contract can be reviewed if they are not providing adequate services. • Student Success • Service adult workers: PLA’s, scheduling, etc. • Guided Pathways Faculty Concerns: • ChatGPT • Conceal Carry • Communication
Dr. Tervala	Northern Curriculum and Academic Policies and Procedures Committee (NCAPP) • Discussed why the change has been made from Curriculum Committee to NCAPP. Defined and identified voting vs non-voting members. Changes to the responsibility of the group are in response to requests for greater understanding of academic policies and to whom they apply. • These changes to responsibilities will potentially improve new expectations of HLC approval of program changes process
D. Barnhart	Presented slideshow • Introduced marketing team • Identified the 6 marketing goals which align with the strategic plan • Recruiting is part of marketing now • Shared the multitude of promotions currently in use • Request from Marketing for faculty to share any event they can use on social media or even contact local news for coverage. • Q/A from faculty

- III. **OLD BUSINESS:** None

IV. NEW BUSINESS/AGENDA ITEMS:

Speaker	Topic
Chana Baker	ChatGPT/AI Syllabus template statement:  Proposed ChatGPT.pdf MOTION: Accept attached ChatGPT proposal as written R.canter/L. Aaron. open discussion – H. Ryan, suggested changes in verbiage AMENDMENT TO MOTION: Accept proposed ChatGPT statement with venacular changes proposed by H. Ryan (C. Baker will make the changes). R Canter/H. Buchanan VOTE: 1 ney vote. MOTION PASSES. L Scott-Guzek will take this policy through NCAPP EXEC and Full assembly meetings: After discussion, Exec will meet at least monthly, share exec minutes with faculty and Full Assembly will hold meetings when deemed necessary. MOTION: D. Stoffel/M. Timko

V. COMMITTEE REPORTS:

Speaker	Topic
H. Buchanan	Faculty Emeritus is only awarded if someone is nominated. Please send nomination to H. Buchanan.
K. Herrington	ACF has requested faculty submit one or two main concerns that faculty has regarding the college and one or two main concerns regarding legislation i.e., healthcare, salary, etc.



C&P Assessment
Committee minutes F



CIC minutes
10.2.23.pdf

Next meeting: TBD

Location: TBD

Motion for Adjournment: 3:54pm H. Buchanan/M. Kahl