

Faculty Assembly Minutes - DRAFT



Meeting Location: ZOOM
Meeting Date: November, 6, 2020
Meeting Start Time: 2:00 p.m.
Facilitator/President: John Lantz

- I. **Call to Order** – Welcome / Robert’s Rules of Order – Applied
- II. **Attendance** – screenshots from zoom attached
- III. **Review Minutes** - Motion to approve October 2020 minutes, D. Stoffel/K. Herrington motion carries.

IV. GUESTS:

Guest	Topic
Darryl Clausell	<ul style="list-style-type: none">No show
Regan Blaha	Enrollment/Advising: Open house begins tomorrow. You can still volunteer - please fill out the registration. Detailed update on open house. Impact of zoom visits are not as fruitful. If student does not have a green ticket send them down for triage.

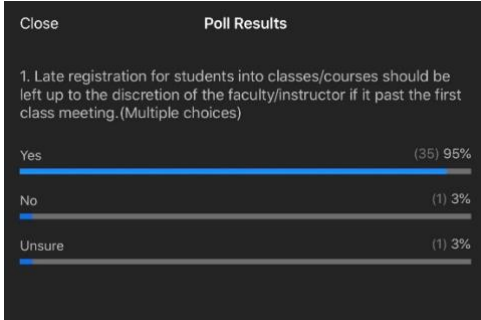
V. OLD BUSINESS/AGENDA ITEMS:

Speaker	Topic
B. Peterman S. Leghlid J. Keyser	<p>COVID: B. Peterman - testing for the week complete, several that were to show, did not. Total of 5 positive tests thus far college wide. S. Leghlid - testing is working, they identified an asymptomatic student. 3% is the threshold for closing the school. If a person does not social distance and is exposed for 15 minutes or more, they are to quarantine. B. Peterman - when a positive is reported, email gets sent to instructor asking the instructor to email the class to notify them they have been exposed. Contract tracing team will do follow up. S. Leghlid - monies have been set aside to assist students that are struggling financially due to COVID as well as the mental health support via well-connect. D. Indermuhle - students are self-quarantining because they have been exposed by another student, yet not being forthcoming with instructor regarding quarantine. S. Leghlid - Feel free to contact any of the three (Said, Bonnie, or Jill) with any questions. Once you have tested positive, you must quarantine for 14 days even with a new negative test. However, CDC allows teachers to return if asymptomatic because they are classified essential workers. Students may return to class if they are fever free with not medication after 24 hours. H. Kalb - taking students word on illness, are we allowed to reach out to students to check on them – S. Leghlid, yes but the student has to disclose to you first they tested positive. R. Combs - reassure students this is not to be embarrassed about - be honest - wash hands and equipment</p>

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VI. NEW BUSINESS/AGENDA ITEMS:

Speaker	Topic
Gene Evans	<p>Relationship with Administration: 1-President Mosser's response to COVID-19 in the beginning was ambiguous, leaving faculty with no confident direction – he needs to take a proactive approach vs the reactive approach. 2- Concerned with cleanliness and safety of the college under the direction of the facilities director. WVNCC has hired a third party to clean and stolen equipment still not resolved; more evidence for vote of no confidence toward Trish. Foggers are purchased but not being used. S. Leghliid – Foggers not being used because they did not have the proper masks. M. Stephens - why do they not have/order the proper masks? Bonnie - items have come in and they will be using the foggers soon to clean classrooms. 3- Disenfranchised of the direction of the college</p> <p>Pat Roper - Intercampus mail issues not being delivered in a timely fashion. John Lantz has experienced same issues</p>
Jennifer Lantz	<p>Open discussion to return to previous system whereas permitting a student to register "late" is left to the discretion of the instructor of the course after the first class meeting.</p> <p>Motion: Jennifer Lantz/C. Baker: motion carried.</p> 

VII. COMMITTEE REPORTS

Speaker	Topic
Anniversary ad hoc	<p>Per Delilah Ryan email 10.16.2020</p> <ol style="list-style-type: none"> 1) Ongoing assessment for places to hold gala 2) Ongoing review of college materials and requests of applicable items for use on various projects 3) Logo to be decided in the winter 4) Marketing department creating outlining piece of our upcoming events and displays for circulation by college members to civic groups. Piece made in appeal for increased funding concerning applicable items to use on the Weirton and New Martinsville campus displays. No decision on type of piece yet.

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Assessment	<p>Darcy Ferrell reported: Dr. Loveless talked about deeper assessments every semester. H. Ryan - Not getting responses from multiple emails requesting help with particular assessments. D. Ferrell - Your login to weave is the same as your login M. Watson - Reach out to Debbie for zoom meeting for assistance.</p>
BOG	<p>Per Chris Kefauver email:</p> <p>BOG Report</p> <ul style="list-style-type: none"> • Presidents report – <ul style="list-style-type: none"> ○ Covid update <ul style="list-style-type: none"> ▪ Surveillance testing <ul style="list-style-type: none"> • 3 weeks in • 0 pos cases • On track to be done by Thanksgiving ○ Commencement <ul style="list-style-type: none"> ▪ 14 May 2021 ○ December holiday lunch week of 7 or 14 ○ Strategic plan <ul style="list-style-type: none"> ▪ Mission vision value done – will be sent to BOG in Nov to talk about in December ○ Going after a Title III grant ○ CDL – <ul style="list-style-type: none"> ▪ Covid impacted – in cab <ul style="list-style-type: none"> • Class B start in Spring • Class A starting later because of covid ▪ 562 K in grants – 3 yrs funding ▪ Site <ul style="list-style-type: none"> • Weirton at Serbian Center • Wheeling NM looking for site, probably Wetzel county ○ EMT & paramedic in place and offering some classes • Rule NC-4005 Tracking written student complaints – passed • Rule NC-4007 Student ID rule – passed • Auditors report – no finding • Financial current fund tracking <ul style="list-style-type: none"> ○ Project updates – see me for more details ○ Fund tracker – see me for more details • Student service presentation • Align HR <ul style="list-style-type: none"> ○ General comp review <ul style="list-style-type: none"> ▪ No big issues ▪ Lot of misnomers or myths that were understood ▪ Lot of state/other institutions data online is not correct. Because of this it created a lot of myths. WVNCC is one of the better institutions in the state
Budget Development	<p>Bonnie Peterman reported: Met this morning, budget mangers will be due by Dec 14th to Jeff Faculty salary committee - John, Dave, and Said are working on cost analysis for Dr. Mosser in regard to the SREB. Mosser wants to raise our salaries to 80 -85% of SREB</p>

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Curriculum	K. Herrington reported: Program directors need to submit any changes or proposals by 17th or 18th of November. Three faculty spoke up - changes will be submitted by deadline
Danford Award	No report
Distance Ed	No report
Enrollments	Michele Watson reported: Committee meeting every Friday, trying to generate more ideas. Please give any ideas you may have to Michele
Faculty Emeritus	Hollie Buchanan reported: Activate the committee, waiting for Ardell to respond to any of the many emails to
Faculty Promotion	K. Herrington reported: Jill is rescheduling the meeting to choose the evaluators for this year's promotion candidates.
FERC	No report
IT	No report
LRC	No report
Mental Health	R. J. Canter reported: Use Well-Connect!
Open House	No report
Professional Development	C. Hippensteel reported: Committee will review requests as they come in.
Retention	C. Hippensteel reported: Committee meeting weekly. Looking at software to allow students to communicate differently in groups
Rules	Per Delilah Ryan email dated 10.16.2020 1) Creation of new Rules Format Template for uniformity 2) Review of outside consultant on college's rules 3) Suggestions of outside consultant on college's rules to remove redundant rules at Northern that are already declared by the state to reduce number of institution rules and redundancy 4) No rules reviewed this month as we covered several over the summer and September. Continual work through the year on review and updates of rules (especially older or outdated ones)
Safety	No report
Scholarship Committee	No report
Student Appeals	No report

Next meeting: January 2021

Motion for Adjournment: H. Ryan/H. Buchanan, motion carried.

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ATTENDANCE:

Cannot attend emails received prior to meeting – Arlene Kuca, Frank Decaria.

G8ThinQ logged in, no response when asked who it is. Later got email from Scott Owen.

Chana Baker attended via Jennifer Kriechbaum’s computer.

Logged in after screenshot: Curt Hippensteel

55 faculty, 48 accounted for

