

Curriculum Committee Meeting

Mar. 24, 2017 – Draft

Present: Kathy Herrington, Adam Beatty, Scott Owen, Tracy Jenkins, Lisa Soly (by phone), Greg Winland (by phone), Misty Kahl, Janet Fike, Korene Silvestri, Chana Baker, Mary Marlin, Joyce Britt, Hope Coffield, Pam Sharma

Excused: Rosemary Ketchum., Mary Ann Merz, Michele Watson

Presenters: Dave Raveaux

Topic	Discussion	Follow-up
Review of February's Minutes	February's minutes were approved as presented. Adam Beatty motioned to accept the minutes. Misty Kahl seconded. Motion carried.	Becky Yesenczki will get approved copies of February's minutes to the President's office for inclusion on Northern's webpage.
Welding Skill Sets and CAS, 2 nd Reading, Dave Raveaux	<p>This is the third time Dave Raveaux has brought the advanced skill set proposals to curriculum this year. The committee agreed that it would be good to run the skill sets since there is a need for them. These will not be financial aid eligible and they can be taken for credits or CEU's. The biggest difference between taking the skills sets for credit or CEU's is the price. Dave stated that students completing the skill sets and getting CEU's could eventually come back to earn a degree. Janet Fike and Tracy Jenkins needs to explore accepting CEU's hours into academic credit. Dave has requested that the credit and CEU classes run simultaneously. WELD 115 will need to be reactivated for these skill sets.</p> <p>The CAS program proposed would begin in the summer of 2018. This program would allow students to complete all of the welding classes to receive certification and then give the option of taking an English and math course either in fall or spring to obtain a certificate in applied science. Janet stated that she is not sure that she would</p>	<p>The following changes need made to the proposal and forwarded to Kathy Herrington for signatures:</p> <ol style="list-style-type: none">1.On p. 1, remove the reference to WELD 210 prerequisite change since that mcg is in the other proposal, which also has the 5 week reference on it; remove it from the page where it is listed in the Appendix (Master course guides), and remove the mcg from this proposal all together.2.Add page numbers to the proposal so its easier to find information when referring it.3.Send back to Kathy electronically so it can be saved as the final approved proposal. Kathy will replace the

	<p>have enough time to get this new CAS approved for the 2017-18 academic year which means it would not be financial aid eligible for its first year. Becky Yesenczki will note in the catalog that the CAS is not currently financial aid eligible.</p> <p>Both the advanced skill sets and the new CAS program will integrate into the current Welding AAS.</p> <p>The College will need to design certificates of completion for the advanced skill sets if a student is receiving CEU's vs. college credit.</p> <p>Dave requested that any current program directors who offer internships in their programs to share information with him. He would like to begin internships for his students and could use some guidance.</p> <p>As a side note, the committee reminded Dave that the welding program will be coming due for a post-audit review since it will start its third year in fall 2017.</p> <p>Scott Owen motioned to approve the advanced skill sets and the CAS program (providing Janet Fike can work out all the details). Joyce Britt seconded. Motion carried.</p>	<p>pages needed in the hard copy with the signatures and get it to Becky.</p> <p>4. Dave needs to stay in touch with Janet and Tracy and Mike Koon about how they're going to make the CEU to credit hour conversion work.</p> <p>Becky Yesenczki will work with Mike Koon to determine where the skill sets need to be placed in the catalog.</p>
<p>WELD AAS 1st Reading, Dave Raveaux</p>	<p>This proposal is changing the math and English requirements for the program. Currently, the program requires MATH 100 and ENG 115. MATH 100 is being removed from all programs this year. The Welding, AAS will now accept any math core. ENG 115 is being changed to ENG 101 or 115. Originally, Dave was changing it to</p>	<p>Kathy Herrington will make the necessary changes to the proposal and get the signed copy to Becky Yesenczki who will get the signatures of the VPAA and President.</p>

	<p>any ENG core. However, that would encompass literature classes which would not work for the program. Math 109 is an acceptable math for the program. Becky Yesenczki will make the appropriate notation in the catalog. In addition, the MCG's attached to this proposal are correct and differ from what was approved last year. Once the proposal is signed by everyone, Becky will check Banner and correct any errors.</p> <p>There was a question regarding the amount of contact hours listed on the MCG's due to an inconsistency between MCG's that had different credit hours but the same contact hours. Dave explained that these courses meet for different amounts of time. Some are 5 weeks and some are 10 weeks as opposed to the traditional 15 week semester. Kathy will note on the MCG's which ones are less than a full semester.</p> <p>On page 2, the proposed implementation date needs changes from fall 2016 to fall 2017.</p> <p>Scott Owen motioned to approve the proposal with the stated corrections and waive the 2nd reading. Adam Beatty seconded. Motion carried.</p>	
<p>Math Proposal/Dev Ed & Math Core, 1st Reading, Pam Sharma</p>	<p>Developmental math, currently MATH 86 and 98, will no longer exist. Math 86 will be replaced with supplemental instruction and MATH 98 will be replaced with MATH 101. Students who do not need MATH 86 but do need MATH 98 will take MATH 101. Students, who need both MATH 86 and 98, will take either MATH 101, 109, or 115 with a 2 hour supplemental instruction class. MATH 101, or satisfactory placement test scores, will become the prerequisite for the STEM math</p>	<p>Kathy Herrington will propose the questions asked by the committee and get resolutions before the final approved proposal is given to Becky Yesenczki. Once Becky receives the proposal, she will obtain the signatures of the VPAA and President.</p>

classes such as 108, 110, 113, 210, and 279. MATH 101 will become a math core class. Lisa Soly was not sure how counselors would explain to students that they may have to take 2 college level math courses when their program only requires one. Concern was discussed regarding admission into health science programs. Developmental math is a prerequisite to be considered for acceptance for RAD. If a RAD student needs MATH 98, they can now take it with their MATH 115 class. This penalizes a student for an entire year according to the current admissions requirements. It could also potentially cause a student to have an overload during the first semester of a program if they now have to take 5 credit hours of math instead of 3. It will be essential that faculty not override the dev ed math requirements. Discussion occurred regarding not allowing faculty to override prereqs. Kathy Herrington will talk to Faculty Assembly about this at their April meeting. Division chairs and program directors could receive a report from the Registrar's office alerting them when a faculty member has overridden a prereq. Pam Sharma would like to see data on the success rate of students in college level courses for which dev ed prereqs were overrode. MATH 113 was left out of the proposal. Kathy Herrington will include MATH 113 in the signed copy of the proposal. Janet Fike asked the committee for permission to change the names of the supplemental math classes according to what will work for Banner purposes. Permission was granted.

There are still questions that need to be answered. However, since the catalog and fall schedule are being held up as a result of this change, Mary Marlin motioned to accept the 1st reading and

	waive the 2 nd with the knowledge that Kathy will get the questions answered before the final proposal is signed by the VPAA and President. Korene Silvestri seconded. Motion carried.	
Math 100 proposal, 1 st Reading, Kathy Herrington	Math 108 has to be re-structured to fit the statewide curriculum requirements for College Algebra. Previously, MATH 100 was the first half of MATH 108; that will no longer be possible. Programs that accepted MATH 100 as a math core are being adjusted and their math core requirement is being change to 3 – 4 hours from 2 – 4 hours. This will cause programs to have either 31 or 61 hours, however, this will not be a problem. Affected programs are: CART (AAS), HIT, Industrial Maintenance, Paralegal, Patient Care Technician, Radiography Technology, Surgical Technology, and Welding. Greg Winland motioned to accept the 1 st reading and waive the 2 nd reading. Lisa Soly seconded. Motion carried.	Kathy Herrington will get the signed proposal to Becky Yesenczki who will obtain the signatures of the VPAA and President.
CIT Software Engineering, 1 st Reading, Adam Beatty	Changing the name of CIT 227 and updating the outcomes as the class will cover more in-depth information. Removed CIT 155 from the curriculum and replacing it with CIT 291. Adding CIT 220 in place of CIT 107. CIT 107 is not necessary for programming students. CIT 220 will give the students more information regarding and experience with another operating system. The implementation date for this change needs changed from Fall 2018 to Fall 2017. The program layout page needs change to say “Associate in Applied Science” rather than “Associate in Arts”. Mary Marlin motioned to accept the 1 st reading with the corrections and waive the 2 nd reading. Korene Silvestri seconded. Motion carried.	Kathy Herrington will get the corrected, signed proposal to Becky Yesenczki who will obtain the signatures of the VPAA and President.
ECCE/HS 204 Prerequisite Changes, 1 st Reading, Kathy Herrington	Kathy Herrington has been experiencing an increasing number of issues with students	Kathy will get the signed copy to Becky Yesenczki who will obtain

	<p>completing their internships in Human Services and Early Childhood. As a result, she is tightening up the prerequisites to attract a more prepared student for these internships. She will now require students to have a “C” or better in the math core class as well as in other specified courses and permission of the program director to register for these internships. At the recommendation of the committee, Kathy will also revise her student code of conduct handbook for the internship class to alert students that if they are removed from an internship opportunity for disciplinary/ethical issues, they will not be permitted to re-register for the course which will keep them from graduating. Misty Kahl motioned to accept the 1st reading and waive the 2nd reading. Chana Baker seconded. Motion carried.</p>	<p>the signatures of the VPAA and President.</p>
Other Business	No other business was discussed.	
Adjourn	Motion to adjourn the meeting was made by Scott Owen and seconded by Misty Kahl. Motion carried and meeting adjourned at 4 pm.	

Respectfully Submitted by: Becky Yesenczki