

Textbook Affordability Committee

Minutes

August 25, 2016

10:00 am

Present: Becky Yesenczki, Kyrie Straight, Alex Bianchi, Charlie Rogerson, Michele Watson, Korene Silvestri, Janet Fike, Mark Goldstein (by phone), and Charleen Stokes (by phone)

1. Summer registration has been pushed to February instead of when spring starts.
2. Review of Most Recent Report – issue with our percentage of book adoptions was due to staffing issues at the bookstore. This number should improve this year.
3. Review of Textbook Adoption Process/Timeline – New process for adoption seems to work well. Still some issues with late adoptions. Getting adoptions well before start of semester but not by deadline. Need to discuss with division chairs. Put on agenda for 9/12 division meeting to discuss getting bulk of information on time and don't hold everything until all is resolved. Janet will scan the list of books to all faculty so they will know what's still missing. Encourage all faculty to look at the bookstore website to make sure they are adopting the correct book so it can be fixed early rather than later.

Summer booklist needs to be done before Feb. 1 which is also the date for summer registration to begin. Ms. Stoke will talk to faculty assembly about this issue. While nothing can be changed

at this point regarding the timeline for schedule development and textbook adoptions, it will need to be revised moving forward.

Move fall deadline back to week before spring break. Fall schedule development will need to be moved up to meet with textbook adoption deadline. Ms. Yesenczki can send out reminders of when spring break is scheduled to allow for fall deadline to be set and not coincide with spring break.

4. Bookstore Scholarship Fund – rentals are down and student volume is down so funds will be down as well. Ms. Fike identifies the students who really need assistance for books and tries not to give it for tuition or refund. Try to give this money out in small amounts so the money will go further. Students with less than a 2.0 GPA aren't eligible for these funds.
5. Other – Ms. Stokes thanked the bookstore for their hard work and making sure that everyone had what they needed. The bookstore goes above and beyond to make sure the students have what they need.
6. Next Meeting – August 2017

Respectfully submitted by:

Becky Yesenczki