Faculty Assembly Minutes

1 October 2010

Room 121 E and IP Video, 2:00 pm

**Present:**  T. Aftanas, S. Baricska, S. Beck, C. Blatt, C. Dale, T. Danford, M. Davis, F. DeCaria, M. Deichler, C. Eastham, D. Ferrell, D. Folger, D. Goeddel, M. Goldstein, S. Gress, M. Grubor, R. Guy, D. Hans, K. Herrington, L. Ingram (presideing),N. Kemmou, J. Keyser, A. Kuca, R. Lucki, R. Malek, M. Marlin, C. Morris, K. Musilli, B. Peterman, D. Poffenberger, T. Ramsey, J. Reho, C. Riter, D. Ryan, S. Rychlicki, P. Sharma, C. Stokes, J. Tully, M. Watson, G. Winland, M. Wycherley, J. VanFossan, T. Vavra, D. Yadrick

L. Ingram called the meeting to order at 2:00 pm in room 121 E.  There was a IP video connection to the Weirton and New Martinsville campuses.

**Approval of Minutes**

The minutes of the 7 May 2010 meeting were approved on a motion by M. Grubor with a second by D. Ryan.

The minutes of the 18 August 2010 meeting were approved on a motion by S. Gress with a second by M. Watson.

**Committee Reports**

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| Committee | Report |
| Assessment | Met last Friday. Course report peer reviews assigned to committee members. Working on the rubric for program report peer review and the rubric for staff unit report peer review. |
| Currriculum  | Approved course description/pre and co requisite changes for ACC 122, ACC 123, ECCE 100. Approved Mountain State University 2+2 in Accounting/Buiness Administration. First Reading – Standards of Progress Rule. |
| Distance Education | Will meet Friday, 22 October to address 4 items. See below. |
| Enrollments Managenment | No report |
| ACF | M. Goldstein reported that ACF is working on its legislative agenda. Dr. Bruce Flack, CAO at the state level is retiring after 36 years. |
| Board of Governors | No report |
| Institutional Technologies | No report |
| LRC | No report |
| Professional Development | No report |
| General Education | S. Gress reported that the English faculty are working on finishing the assessment of the first two goals. K. Musilli joined this committee represent Health Sciences. |
| Merit | Latest version of this policy is on the Human Resources page. |
| Budget Committee | No report |
| Promotion | No report |
| FERC | M. Grubor presented the final version of the FERC document. See action taken below. |

**Old business**

**FERC**

M. Grubor reported on the changes made by the VPAA and President upon their review of the Faculty Assembly approved document. On page 8, item 8a, it indicates that faculty on an Improvement Plan are not eligible for promotion nor does that year of service count toward any future promotion.

On a motion by C. Dale with a second by D. Poffenberger, this version was accepted with the stipulation that item 8a be reviewed by legal. This motion was approved with 2 nay votes.

In discussion, the Faculty Assembly basically believes: Faculty who are currently on an Improvement Plan are not eligible to apply for promotion, however, once the year of the Improvement Plan is over and the Plan was successfully completed, that year should count toward any future promotion.

 **Distance Education**

P. Sharma discussed the distance education online course procedure document. It stipulates that full time faculty are limited to 2 distance education format courses per semester (8 credits maximum). There are also enrollment questions about total number of students and attrition. Another problem is when to add additional distance education format sections for a course. And finally the question of “bumping” assigned faculty from a distance education course. P. Sharma requests that you examine the document closely and send to her any comments, suggestions, etc.

**New Business**

No new business was brought forward.

**Adjournment**

On a motion by C. Dale with a second by S.Rychlicki, the meeting was adjourned at 3:15 pm.

Respectfully submitteed,

Thomas R. Danford

Secretary