

Assessment Meeting – September 23, 2016

Room 411 EC

1. Selection of the Chair of the Assessment Committee

Charlene Stokes will be the Chair and Darcey Farrell will be co-chair. Jennifer Lantz is also on the committee.

2. Peer Review of the submitted assessment reports

Assessment worksheets have been submitted. We will be sending them to the committee for peer review. At the workshop all will have the chance to evaluate the submitted reports.

3. Integration of General Education Outcomes along with the Course Learning Outcomes.

We are reviewing the rubric for the pre-assessment form. The Rubric needs to include the general education outcomes. A sample of the pre-assessment form will be provided at the workshop. The objective is for the faculty to provide feedback and for the assessment committee will present it to the faculty assembly.

4. Review of Peer Review Rubrics

- a) We did a general education survey. It needs to be in a form that is useable.
- b) Pam sent Ben a matrix on how to document.
- c) Some of the forms are not legible.
- d) Need to provide the assessment instrument used, method, outcomes, etc.

5. Development of Peer Review Rubrics for Pre-Assessment Form

Charlene and Pam will do a draft and will present it during the workshop for feedback. The rule is to guide the faculty formulating how assessment is done.

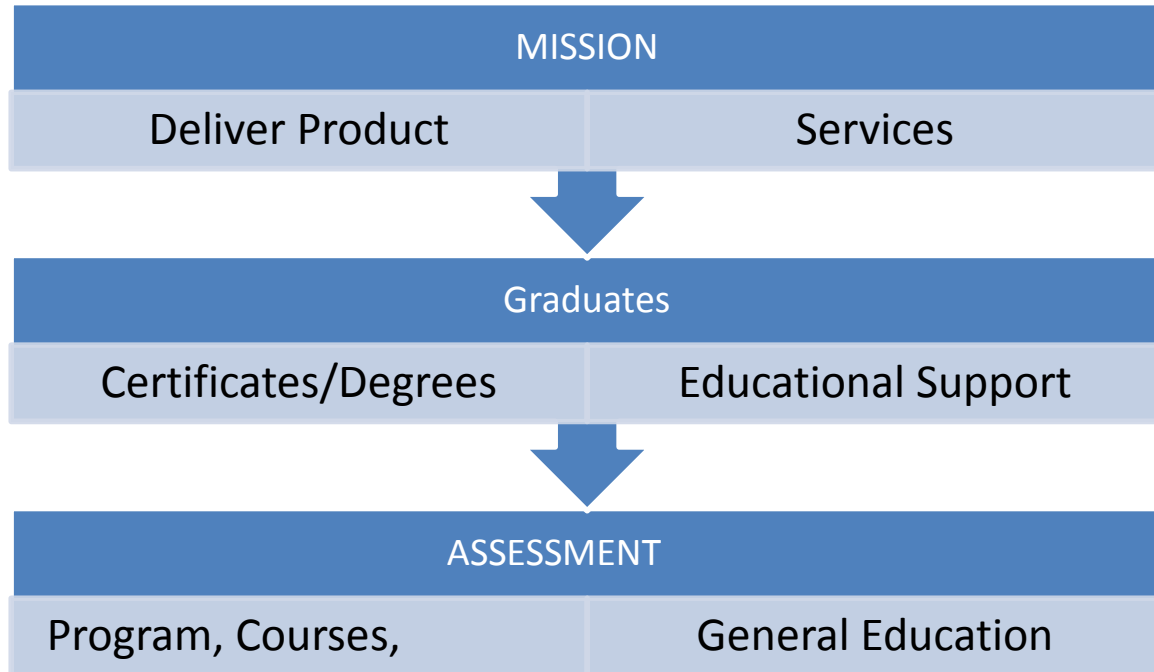
6. Webpage

The assessment webpage is being worked on. The layout will have the following links:

- Pre-Assessment Form
- Assessment Form
- Plan
- Resources
- Reports
- Service Reports

The committee needs to look at the webpage and provide feedback.

Dr. Sharma presented the following regarding the Mission and Assessment:



All of this feeds into Institutional Effectives and Research.

How you assess the learning activity matters. Never measure people, only learning activity. Measure if it works or doesn't work. Be specific with the student. Balance both summative and formative classroom assessment practices and information gathering about student learning.

Lastly, Dr. Sharma asked everyone to bring something to the workshop. The goal is to get a few things that are solid. Also, bring your MCG's, course syllabus and pre-assessment forms.

In addition, Dr. Sharma asked for input regarding the mission.

Charlene Stokes will provide writing assessment criteria. The workshop is mandatory as many stated that they need help with outcomes and making the connection between general and course outcomes.

Dr. Sharma also stated that she needs help writing the Assessment Report and writing the Student learning outcomes.