

Curriculum Committee Meeting

Nov. 13, 2020 – APPROVED

Present: Kathy Herrington (Chair), Jill Loveless, Becky Yesenczki, Scott Owen, Brandy Killeen, Debbie Cresap, Misty Kahl, Tracy Jenkins, Chana Baker, Lisa Soly, Greg Winland, Daniel Gomez, Pam Sharma, John Lantz

Excused: Joyce Britt

Absent: Janet Fike

Presenters: John Labriola, Heather Kalb

Guests: Crystal Harbert, Tami Alfred

Topic	Discussion	Follow-up
Review of October's Minutes	October's minutes were approved as presented. Motion to approve by M. Kahl, seconded by S. Owen. Motion carried.	Ms. Yesenczki will finalize October's minutes and submit to Hilary Curto for posting to the website.
Jill Loveless <ul style="list-style-type: none">AAS Gen Ed Core Requirements - Revision	<p>Ms. Herrington explained that Series 11, which dictates the amount of gen ed hours required for CAS, AAS, AA, and AS, degrees has been changed. Dr. Loveless has submitted a proposal to change our AAS ged ed core to align with the changes to Series 11.</p> <p>Dr. Loveless put a call out to all faculty to determine who would be interested in meeting to discuss changes. Those that responded met and came up with the proposal. The proposal will change the communications requirement to 3 credits and the computation requirement. Discussion is needed on what constitutes "computation". Nursing program has computation built into one of their NURS classes. Is this an option for other programs? MATH 101 was discussed, is this college-level? Mr. Gomez discussed a course the math faculty have been working on that deals with math soft skills. Could this be an option for computation? Ms. Yesenczki will email all program directors for input on if they consider MATH 101 college-level and if they would have a need for a "soft skills" math class. It was decided that this proposal would be tabled and further discussion would be held at December's meeting.</p>	Ms. Yesenczki will email PD's regarding math questions. This proposal will be on the agenda for December's meeting.

<p>John Labriola</p> <ul style="list-style-type: none"> • RAH 255 – Course Deletion 	<p>Mr. Labriola stated that this course is actually redundant and the RAH program would benefit from safety courses in place of this course. He will be bringing a proposal to December’s meeting that will replace RAH 255 with APT 103 and 104 in the RAH program.</p> <p>Ms. Jenkins asked if anyone would still need this course to complete the RAH program. Mr. Labriola stated that there could be but it would be handled on a case-by-case basis.</p> <p>Ms. Baker motioned to approve the proposal to delete RAH 255. Ms. Kahl seconded. Motion carried.</p>	<p>Ms. Yesenczki will finalize this proposal once all approvals are in Curriculog and will work with Mr. Labriola to get the RAH program layout proposal ready for December’s meeting.</p>
<p>Heather Kalb</p> <ul style="list-style-type: none"> • BIO 114 – Course Revision 	<p>Ms. Herrington worked with Dr. Kalb on this proposal to change the pre/coreqs for BIO 114 to include ENG 115 in addition to ENG 101. BIO 114 is in the in the new Substance Abuse Intervention Specialist, AAS, program, however, ENG 101 is not a requirement. Dr. Kalb explained that this would not cause any issues as students in BIO 114 do not write any papers that require skills gained in ENG 101.</p> <p>Dr. Kalb mentioned that she will be revising the MCG for BIO 114 and will bring it through the Curriculum Committee if necessary.</p> <p>Ms. Soly motion to approve the proposal to add ENG 115 as a pre/coreq for BIO 114. Ms. Baker seconded. Motion carried.</p>	<p>Ms. Yesenczki will finalize this proposal once all approval are in Curriculog.</p>
<p>Kathy Herrington</p> <ul style="list-style-type: none"> • HS 100 – Course Revision • HS 147 – Course Revision • Human Services, AAS – Program Revision 	<p>HS 100 – Ms. Herrington stated that students in the Substance Abuse Technician skill set need this course. The current pre/corequisite for this course are ENG 097 or ENG 101. The skill set does not require ENG and the Substance Abuse Intervention Technician, AAS, program, does not require ENG until the second year. By changing the pre/coreq for this course to ENG 097 only, it will not cause any issues. Ms. Herrington is aware that she could have students that are not as competent in composition as may be necessary for this class. If this is an issue, she will direct students to get tutoring assistance.</p>	<p>Ms. Yesenczki will finalize the proposals once all approvals are in Curriculog. She will also make the necessary adjustments to the program layouts for the HS, AA.S. and ECCE, A.A.S. programs to reflect the new 3 credit</p>

	<p>Mr. Lantz motioned to approve the proposal. Ms. Kahl seconded. Motion carried.</p> <p>HS 147 – Ms. Herrington stated that this course needed a pre/coreq change to just ENG 097 for the same reason as HS 101.</p> <p>Ms. Baker motioned to approve the proposal. Ms. Soly Seconded. Motion carried.</p> <p>Human Services, A.A.S. – Ms. Herrington made a correction to this program to change the HS 204 to a 3 credit hour class and add a 3 credit hour general elective to the program. The HS 204 and ECCE 204 classes are being changed to 3 credit hours to match the internships that are required in the new Substance Abuse skill set and AAS program. The credit hour change to these two courses was approved at October’s Curriculum meeting. However, Ms. Yesenczki stated that she needed to create new 3 credit hour courses for HS and ECCE so that students who are currently in the ECCE or HS programs can finish with the 6 credit hour internships. The new courses are HS 208 and ECCE 208 and have a very slight change in the title to distinguish the new classes. Ms. Yesenczki will insert the correct 3 credit hour classes into the program layouts for the affected programs.</p> <p>Mr. Lantz motioned to approve the proposal to the program layout. Mr. Gomez seconded. Motion carried.</p>	<p>hours internship courses.</p>
<p>Other Business</p>	<p>Ms. Herrington requested that the justification section on the proposal templates be changed to “justification and summary of changes”. This will make it easier for those reading the proposals to understand what is changing. She also stated that it would be easier if the information from the MCG’s pulled into Curriculog when starting a proposal. Ms. Yesenczki stated that all of the MCG information has not yet been entered into the Acalog system. However, if someone is working on a proposal, they can contact her and she will make sure the information is in Acalog before a proposal is started.</p>	<p>Ms. Yesenczki will change the title of the “justification” section of both program and course proposal templates.</p>

	<p>Mr. Gomez stated that the math faculty do not want to see students be forced into more than one supplemental math course. It has been his experience that is a student took MATH 109S and 109, for example, and then needed MATH 115, they were forced into another supplement. Ms. Yesenczki stated that this is due to the supplemental courses being designed to specifically support what is being taught in the regular section of the class. So, the supplements vary from course to course. Ms. Jenkins asked Ms. Alfred to join the meeting. Ms. Alfred stated that students transferring in with a college-level math were not required to complete any supplemental math. It was decided that Northern students completing a math supplement with a college level math would be given a “TRM” code that would exempt them from any further supplemental math courses.</p> <p>Committee members were reminded to check their “other” email folder as Curriculog emails can go into this folder rather than the “focused” folder.</p>	
Next Meeting	Dec. 11, 1 pm, via Zoom	
Meeting Adjournment	At 3 pm, Mr. Owen motioned to adjourn the meeting. Ms. Kahl seconded. Motion carried.	

Respectfully submitted by: Becky Yesenczki