

## Curriculum Committee Meeting

Mar. 8, 2019

**Present:** Kathy Herrington (chair), Chana Baker, Joyce Britt, Becky Yesenczki, Misty Kahl, Scott Owen, Tracy Jenkins, Janet Fike, Jill Loveless, Greg Winland (by phone), Lisa Soly (by phone), Heidi Ryan, Lindsay Warren, Stephanie Andenora

**Excused:** Pam Sharma, Brandy Killeen

**Absent:** Juanita Burress

**Presenters:** Curt Hippensteel

Topic	Discussion	Follow-up
Review of February's Minutes	Corrections to February's minutes were: <ul style="list-style-type: none"><li>Ms. Herrington will be responsible for justifying the additional hours in the Psychology w/Soc Work 2+2 with WLU, not Dr. Loveless.</li><li>Motion to adjourn meeting was made by S. Owen and seconded by M. Kahl.</li></ul> Motion to approve minutes with noted corrections made by M. Kahl. Seconded by H. Ryan. Motion carried.	Ms. Yesenczki will finalize February's minutes, send approved minutes to committee members and send to Hilary Curto to publish on our website.
Psychology w/Social Work 2+2 to WLU, 2 <sup>nd</sup> Reading, Kathy Herrington	Ms. Herrington brought the second reading to the committee with requested changes. Discussion: <ul style="list-style-type: none"><li>"Pre" will not be part of the title of the program.</li><li>Will change to AA from AAS. Enough gen ed credits to warrant the change.</li><li>Dr. Loveless stated that the committee approve the proposal at 62 credit hours. However, it will have to go to the State for final approval.</li><li>On program layout on page 6, asterisk needs removed from GSC 100 in second year - fall semester. Also, under "total hours in program", remove the statement "<i>A "C" or better is required in all courses for transfer</i>". This information is listed in the program description.</li><li>On page 7, add "<i>with social work</i>" to the title of the program at the top of the page.</li></ul>	Ms. Herrington will make the requested changes and submit the corrected form to Ms. Yesenczki for required signatures.

	<ul style="list-style-type: none"> <li>• With program changing from an AAS to an AA, the CIP code will change from its current CIP to 240101.</li> <li>• Ms. Herrington will work with Ms. Jenkins to determine how many students are in the current major and need to follow the current curriculum.</li> </ul> <p>C. Baker motioned to approve the proposal with the suggested changes. Ms. Britt. Motion carried.</p>	
<p>Industrial Maintenance Technology, CAS, 1<sup>st</sup> Reading, Curt Hippensteel</p>	<p>Mr. Hippensteel was not able to attend. Dr. Loveless presented the proposal. Discussion:</p> <ul style="list-style-type: none"> <li>• Dr. Loveless stated the program was left out of the catalog for the last three years but was not formally retired. It was discovered this year as the program is up for review. After discussion with Mr. Hippensteel, it was determined that the program is viable and needed some revisions.</li> <li>• Ms. Fike stated that there were several emails three years ago between Dr. DeAtley (former VPAA), Mr. Remias (former IMT program director), and Ms. Fike regarding suspending admissions to the program and keeping it out of the catalog. Retirement of the program was not explored at that time as it was decided it is a program that may become useful as industry changes.</li> <li>• Mr. Owen raised concern over potential costs of implementing the program on our Weirton campus. Dr. Loveless stated the facility is already in Weirton and there are faculty to teach so the college would not incur additional expenses.</li> <li>• Ms. Jenkins stated that APT 112 is Introduction to Welding. The program layout on page 5 has the course listed as Welding for non-majors. Course title needs to be corrected in program layout.</li> <li>• Program requires MEC 232 which has a pre-req of APT 103 and 104. APT 104 is not needed in this program and was replaced with HPE 110. Mr. Hippensteel proposed removing APT 104 as a pre-req to MEC 232. Ms. Jenkins stated this will cause problems with other programs as well as with APT 102 being substituted for APT 103 and 104.</li> </ul>	<p>Dr. Loveless will work with Mr. Hippensteel to revise the proposal and bring it to April's meeting.</p>

	<ul style="list-style-type: none"> <li>• MCG for MEC 232 has repetitive student learning outcomes and needs corrected. When MCG is corrected, revision date and faculty name need added.</li> <li>• MATH and ENG courses need to be specified. ENG 115 was suggested as most APT programs use that course.</li> </ul> <p>Committee decided to table the proposal. Dr. Loveless will talk to Mr. Hippensteel regarding the committee's concerns and will ask him to revise the proposal and bring to April's meeting. Motion to table proposal made by S. Owen. Seconded by C. Baker. Motion carried.</p>	
Other Business	<p>Ms. Herrington will bring four proposals to April's meeting. These proposals are changes to current 2+2 programs based on requests from WLU.</p> <p>Dr. Loveless informed the group that she and Ms. Yesenczki will be attending a meeting in Charleston on April 2, regarding common course numbering across the state. This is a preliminary meeting.</p> <p>Committee discussed the advantages/disadvantages of 2+2 programs. Dr. Loveless stated that it is important for Northern faculty to work with faculty at other institutions to keep the 2+2 programs up-to-date. There is also concern that the term "2+2" is a misnomer as it can sometimes take longer than 2 years at the baccalaureate institution to complete a degree.</p> <p>The committee will need to have an April meeting. The meeting will be held on April 12.</p>	
Adjourned	<p>Motion to adjourn meeting at 2:20 pm, made by S. Owen. Seconded by G. Winland. Motion carried.</p>	

Respectfully submitted by: Becky Yesenczki