Classified Staff Council West Virginia Northern Community College

*Meeting Minutes Thursday, October 10, 2013*

*Location: B&O Boardroom*

**Call to order at 2:00pm**

**Attendance: Excused - Melanie Eberhart, Julie Horton, Pat Stroud**

**Alicia Frey –Loan Default Information Presentation – See attached *(when available)***

* **Cohort Default Rate / CDR – the measure of how well a College is educating their students about the loan process beginning to end**
* **Monitoring of 2 years changed to 3 – which has lead to higher default rate**
* **What we are doing to help now and future implementations**
  + **Exit/Entrance Counseling, Orientation 90, EdFinancial (Analysis & student contact)**
  + **Default Task Committee, Marketing Campaign**
* **Consequences of 30% or higher 3 year default rate** 
  + **Loss of Federal Pell & Direct Loans**

**CSC Sector Reps to inform CS on default processes, outcomes and actions**

**Committee Reports**

* **ACCE – no report**
* **BOG – See attached *(when available)***
* **Budget Report – See attached *(when available)***
* **Constitution By Laws – need for committee to be formed, discuss next meeting  
  President’s Council – See attached *(when available)***
* **Rules – no mtg.**
* **Safety – Open meeting**
  + **New emergency procedure charts distributed to hang in all offices and classrooms**

**Old Business**

* **Vacancies on Council – Jenna sent emails asking for interested persons, no response back**

**New Business**

* **Employee Recognition Luncheon**
* **Check out Student Activities Calendar**
* **Food drive begins October 28th - Employees need to work on engaging students and being more involved**
* **Summer hours**
* **Employee ID’s**

**Review of Minutes – Motioned to accept Jenna Derrico, Seconded Tami Becker**

**Executive Session**

**Motion for Adjournment – First Margaret DeCola, Seconded Jenna Derrico**

**Adjournment 3:55pm**