

Budget Committee Minutes

January 14, 2022

11am to 12pm

Attendees

Bonnie Peterman, Chris Corbin, Janet Fike, Abel Frohnappfel, Alicia Frey, Dana Indermuhle, Chris Kefauver, Phil Klein, Dave Lawson, Said Leglid, Jill Loveless, Tricia Marker, Dan Mosser, Jeff Sayre, Pam Sharma, April Schrupp, and Matt Thorn

Review and approve minutes from December 20, 2021 – Approved Phil Klein and Matt Thorn

Capital FY23

The FY 23 Capital budget will be \$500,000 – FINAL

Operating and Personnel Requests –

Distributed on Friday, November 19, 2021

April provided the back-up materials to the following summary. The committee had no questions.

Summary: FY22 Operating Budget 1-14-22 \$3,140,950
 FY23 Operating Budget Requests \$3,280,753
 FY23 is presented at a 4% increase/\$140k

Projected Enrollment – Tuition & Fee FY23

FY23 Revenue (Draft Jan 11, 2022) Document

Jeff presented the following summary. The committee had no question in regards to the 2% increase, approximately \$3 per credit hour for in-state students.

- Enrollment Management projections of flat enrollment numbers, no growth and no decline
- 2% increase to tuition*
 - This is a starting point for the committee to review.

Review of Program Fees

The current fees were sent to Division Chairs for review.

Changes for FY23 are due by 1/28/22

Changes will be presented to the committee in February

- *April and Alicia are to meet and communicate fee changes and additions to John Signore for the WV Invest Grant.*

Review/Discussion designating HEERF I, II, III Institutional

HEERF available funds:	\$1,724,696
SIP available funds (USED):	\$ -0-
Pending Payments	(\$479,528)
*Committed Open Projects Balance	(\$1,316,587)

*See attached list

Balance overage	(\$85,419)
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HEERF ACTIONS for FEB follow-up:

- End User Security Training – KnowBe4 – add-on student training – Corbin
 - We are adding on one year for approximately \$40,000
- ST Surg - AMSCO REMOTE SURGICAL TABLE – Paid from Perkins \$9,156.41 – **Transfer?**
- Student Laptop Loner Program – Inventory and storage unit
 - currently searching for an inventory system
- Virtual Welders – Dana and Bonnie to present usage information – **NO ACTION**
- Lobby Kiosks for check-in and software - cost\$? – **NO ACTION**
- Wifi Enhancement - \$? - **NO ACTION**
- Switches – **NO ACTION**

- April to prepare and send MEMO – Declined due to the most recent review of available funds
- Jeff to reach out to Ed for clarification on final date to receive goods/services – May 5, 2022
- **DISCUSSION:** possibility of purchasing \$160k in IT equipment this year with HEERF funds and redistribute the funds to additional projects – Not Needed as of 1-14/22

Review and Discuss Final Distribution of Student Emergency Funds

Awarded Students \$1,208,175 for Spring, Summer and Fall 2021

Balance remaining for Spring 22 Awards \$511,536 to be awarded in early March 2022

Next Meeting

February 2022 – Time TBD