OFFICIAL MINUTES
BOARD OF GOVERNORS MEETING
WEST VIRGINIA NORTHERN COMMUNITY COLLEGE
Thursday, September 24, 2026 – 5:00 p.m. – Wheeling Campus

A meeting of the West Virginia Northern Community College Board of Governors was held on Thursday, September 24th on the Wheeling campus in the Project Best Executive Conference Center and via Zoom.

1. Call to Order

Mr. Altmeyer called the meeting to order at 5:01 pm.

2. Roll Call

Members in attendance were: Jacob Altmeyer; Liz Hofreuter; Christine Mitchell, Lyndsie Guzek and Hilary Curto Wilson. Excused: Dave Artman and DJ McGlaughlin.

Guests included: Dr. Andrew Langrehr, President; David Barnhardt, Director of Communications and Student Recruitment; Robert Brak, Director of Human Resources; Janet Fike, Vice President of Student Care and Success; Dr. Angela Hawk, Vice President for Learning; Karri Mulhern; Vice President for Continuing Education and Workforce Development; Jeff Sayre, CFO/Vice President of Administrative Services; Rana Spurlock, Director of Institutional Advancement; and Dr. Pam Sharma, Vice President of Planning, Institutional Effectiveness and Research.

3. Board Chair Report

There was no Board Chair report.

4. Approval of Minutes (August 27, 2026)

Ms. Hofreuter made a motion that the Board approve the Minutes from the meeting on August 27, 2026 as presented. Ms. Mitchell seconded the motion. Motion carried.

5. President's Report

Dr. Langrehr highlighted several events he recently attended such as the Foundation Golf Outing, Pizza with the President for students, and a statewide funding formula workshop. There were several other events as well.

He announced that we received a TRIO grant and a state grant for Orton-Gillingham.

6. Administrative Reports

CFO/Vice President for Administrative Services

Financial Update

Mr. Sayre highlighted the fund tracking document provided in the Board packet. Ms. Hofreuter requested that it be noted that the Finance Committee did not meet prior to this Board meeting.

Vice President of Student Care and Success

Student Services Annual Update and ACTion Center Update

Ms. Fike and her team provided an overview of the Student Success Center. This area

includes the ACTion Center (Advising, Career and Transfer), Admissions, Campus Academic Advisors, Enrollment Management, Financial Aid, Records, Student Engagement, Student Success Centers, and TRIO Upward Bound. They talked about the Personalized Education Plans for students as well as the Coaches Corner with the Success Coaches.

Vice President for Planning, Institutional Effectiveness and Research

Enrollment Trend Data

Dr. Sharma presented the results on the annual enrollment trends. She highlighted the workforce, credit, and total headcount trends from the last three years.

7. Old Business

There was no old business.

8. New Business

There was no new business**.**

9. Executive Session

Ms. Hofreuter made a motion that the Board enter executive session at 5:37 pm to discuss Personnel and Real Estate. Ms. Mitchell seconded the motion. Motion carried.

Ms. Hofreuter made a motion that the Board come out of Executive Session at 6:19 pm. Ms. Mitchell seconded the motion. Motion carried.

10. Adjournment

The meeting adjourned at 6:20 p.m.

Minutes respectfully submitted by,

Stephanie Kappel
Chief of Staff & Executive Assistant to the President

Minutes approved by,

Christine Mitchell
Board of Governors Secretary