

**Curriculum Committee Meeting – Approved Minutes
October 9, 2015**

Present: Kathy Herrington, Adam Beatty, Jody Tyburski, Korene Silvestri, Greg Winland, Lori Nelson, Lisa Soly, Mary Marlin, Mary Ann Merz, Michele Watson, Scott Owen, Courtney O'Connor

Presenters: Pat Roper, Maresa Taylor, Kathy Herrington

Excused: Carry DeAtley, Misty Kahl

Topic	Discussion	Follow-up
Introductions, Orientation, Minutes, and Summary of changes from last year	The committee's task was outlined and a summary of last year's approved proposals was distributed along with the minutes from the last meeting. Current website will be updated by Becky Yesenczki as time allows.	Becky will work on the curriculum committee website.
Business Studies proposal, 1 st reading, Pat Roper	Revisions being made to the business studies curriculums based on recommendations from program advisory committee and changing course titles and descriptions to more accurately reflect the content of the classes. Also, moving the sequence of some classes. Any changes affecting 2+2 programs, affected institutions need to be informed.	For 2 nd reading, all curriculums affected need to be part of the proposal and MCG's need to have outcomes added.
Paralegal proposal, 1 st reading, Maresa Taylor	Changing sequence of some classes. Changing MATH 100 to math core requirement and adding Paralegal to list of programs that accept MATH 109.	For 2 nd reading, can ENG 101 and POLS 102 be switched to make CAS match up with AAS? Bring corrected curriculum layouts.
SS 255, Global Community proposal, 1 st reading, Kathy Herrington	Remove SS 255 from all programs and catalog.	For 2 nd reading, need layout changes for AA, social science concentration and all other programs requiring SS 255.

Human Services proposal, 1 st reading, Kathy Herrington	Changing pre/coreqs for some classes, changing course sequence and lab hours based on recommendation from advisory committee to increase transferability of certain courses and make course descriptions more up to date.	Check to make sure the changes to ECCE courses do not negatively affect students in the Elementary Ed 2+2 program with WLU. Bring back to November meeting for 2 nd reading.
Other Business	Master Course Guide suggested format	Format to be used for future MCG's, not to go back and revise current MCG's.

Submitted by B. Yesenczki 11/16/15