



Information Technology Committee Meeting Minutes  
September 19<sup>th</sup>, 2017 – TEAL Lab

Members attending were Chris Corbin, Hope Coffield, Shelley Deluca Kim Patterson, Jeff Sayre, Patricia Stroud, Larry Tackett, & Rebecca Yesenczki

Guests attending Chip Calissie and John Reasbeck, both of Omni Strategies

1. Minutes – The committee has been defunct for at least 18 months and no know minutes from prior meetings existed.
2. Jeff Sayre had opening remarks about the high level goals, recent activity, and miscellaneous information
  - a. The IT Committee will no longer be headed by the CFO. Instead, the IT Manager will chair the committee.
  - b. The role of the committee is to be advisory; all final decisions would rest with the IT Manager, Chris Corbin. The committee's opinions and concerns will be valued in assisting Chris in his job.
  - c. Connectivity to New Martinsville remains problematic. StratusWave is contracted to supply 20MB connectivity through a wireless solution. StratusWave on occasion will increase the speeds to 30MB to assist. This connection is the major cause of IP Video issues for that campus.
  - d. All Wireless Access Points on the three campuses were upgraded over the summer with an investment of about \$60K. The project created uniformity to assist in better managing the system.
  - e. WVNCC has partnered with an independent consulting firm, Omni Strategies, to assist in guiding the IT Department. Omni is a local Wheeling company that sits on the advisory board of the CIT program.
  - f. IT Department has started mapping the Network in conjunction with Omni as well as conducting internal & external network scans for vulnerabilities.
3. The Network Diagram as a whole is placed on hold so that resources can be directed toward the portion that is necessary for the RFP for inter-/intra-campus connectivity.
4. Network scans have been occurring since March of 2016 generating lists of prioritized action items to be addressed. From the time of the last scan to the one that occurred in September, no material changes had occurred or need addressed immediately. The penetration test will occur every 6 months until the network is revamped, then the need will decline to once per year.



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5. The Request for Proposal (RFP) for inter-/intra-campus connectivity is progressing with a hope of publication soon. The RFP will be written that vendors may bid at different levels of service (i.e. 100MB, 500MB and 1GB). The choice can then be made based on cost effectiveness as well as need. Omni believes that there are some vendors that can fill the scope of our project and are anxious to bid.
  - a. Discussion pursued about what this service would do for the college in general. Examples of faster student access to educational materials through the internet, increased quality of the IP Video systems and improvement on response of Argos.
  - b. Discussion pursued if the current infrastructure could support greater bandwidths, and it was agreed that there was sufficient current equipment to take advantage of the increase.
6. With the verge of increasing the connectivity speeds, the idea is being advance to take the computer room off campus to a commercial data center.
  - a. Discussion pursued of the pros and cons with understanding that the physical control of our computing environment is a challenge – a commercial company would provide a state-of-the-art facility. Naturally, the cost will have to be evaluated.
7. Next meeting has been set for Tuesday, October 17<sup>th</sup> at 10:00 AM (The third Tuesday of each month at 10:00 AM will be the standing time until further notice.)