

OFFICIAL Minutes
NORTHERN'S PRESIDENT'S COUNCIL MEETING – September 21, 2022

DATE: September 21, 2022	PLACE: Board Room and Via Zoom	CONVENED: 9:02 a.m.	CONCLUDED: 10:54 a.m.
ATTENDEES:	D. Mosser, T. Alfred, D. Barnhardt, D. Bennett, R. Blaha, B. Brak, C. Corbin, J. Fike, A. Hawk, S. Kappel, S. Leghli, J. Loveless, T. Marker, J. Montgomery, K. Mulhern, T. Queen, J. Sayre, P. Sharma, L. Soly, R. Spurlock, A. Wolf, & B. Yesenczki.		Excused: P. Klein & T. Weisenborn
MINUTES RECORDED BY:	Stephanie Kappel		
NEXT MEETING	October 26, 2022		
ITEM	DISCUSSION		
1. President's Update	<p>Dr. Mosser welcomed Ms. Dlesk to President's Council and thanked her for her work as the new Director of Financial Aid. Our enrollment has shown a 10% increase in headcount. He thanked Ms. Blaha for organizing the Pizza with the President's across all three campuses. The feedback was invaluable. Dr. Loveless has announced that she is leaving. If you have thoughts about the process or the vacant position, please feel free to contact him or send him an email.</p> <p>AlignHR did an audit of the HR office several years ago. We would like to have them come back to help with Strategic Priority #1 -- Invest in Human Capital. First, we would ask that they help with the hiring processes and try to reduce the length of time it takes to hire someone. Second, we would ask them to develop a multi-year plan to invest in human capital. There is also an attempt to decentralize hiring from HR and give hiring supervisors more input in the process.</p> <p>The HLC Steering Committee met last Friday and they are reviewing the document. He thanked the steering committee for their efforts.</p> <p>The Foundation Golf Outing is scheduled for 10/7.</p>		
2. Facilities Update	Ms. Marker stated they are busy working on projects. They are doing quarterly maintenance on HVAC. They are cleaning out the ITC storage. They have received an increase in the number of work orders. If you have an event to set up, please use the new system so her team can respond.		
3. IT Update	Mr. Corbin stated that they are busy making sure things are working. Esports has been very successful. They are integrating a new security system.		
4. Business Office Update	Mr. Sayre stated that they are working on the audit and have submitted the first draft. They are required to have the financials by 10/15. They are caught up on travel and purchase orders. If you are going to purchase something or travel, please send it in as soon as you know.		
5. HR Update	Mr. Brak stated that they are some real issues with employees putting leave time in Kronos in a timely fashion. Please submit leave time before you take it.		

OFFICIAL Minutes
NORTHERN'S PRESIDENT'S COUNCIL MEETING – September 21, 2022

6. Advising Model	Ms. Soly presented on the revised dual advising model. The student is receiving a letter that they have an advising/registration team from the beginning.
7. Other	<p>Dr. Hawk stated that the Assessment Academy is going well, and they are defining general education outcomes. They are developing curriculum maps. Many of our programs have plans in place. She is working on criterion 4. She is also developing an institutional assessment plan.</p> <p>Mr. Leghlid stated that the faculty are off to a good semester. They are streamlining the look of D2L by creating a template to be used by all classes. They are also working on the AW process.</p> <p>Ms. Soly stated that they are busy in the ACTion Center. They have four-year colleges visiting campus for transfer fairs. They also have Williams Lea coming to do mock interviews. Weirton will host a job fair in late October.</p> <p>Ms. Spurlock stated that if you are interested in putting a team together or sponsoring a team, please let her know.</p> <p>Ms. Bennett stated that painting has been done and the mission statement is up. They are putting a bid out for new vending machines. She will work with Ms. Blaha and Mr. Sayre to work on a food options in NM.</p> <p>Ms. Dlesk stated that the new Financial Aid Assistant started last Tuesday. They are hosting FASFA workshops on all three campuses.</p> <p>Dr. Loveless stated that Curt is out at Wheeling Park with Matt recruiting. D2L has Rural Guided Pathways added as a course. Homework is due on 10/5. The MLT program director is working on getting programs into the curriculum. They continue the conversation about an Accuplacer replacement. They continue to have some issues with Akademos and will be digging deeper on it. There are more faculty applying for OER grants.</p> <p>Ms. Blaha thanked everyone who donated to the chicken coop. Mr. Barnhardt has purchased stickers for offices for First Generation. SGA results are in and they have newly elected student leadership. DEI week is set for 10/10. She has five work study students. She is meeting with Mr. Leghlid later today about an international student club.</p> <p>Ms. Yesenczki is working on a revised AW process.</p> <p>Mr. Barnhardt is working on recruiting, updating the website, and hosting a CTE day in New Martinsville. Rita is now part-time.</p>

OFFICIAL Minutes
NORTHERN'S PRESIDENT'S COUNCIL MEETING – September 21, 2022

Ms. Fike stated that we have more international students than ever before. The campus crime report is complete. They have several students interested in work study positions.

Mr. Brak stated that they are working on the HEPC personnel report that is due.

Ms. Mulhern stated that they are busy with a second cohort of paramedic students. CDL will be offered weekends in October. They are offering a full school bus course and are looking for an additional truck. The CNA class in Weirton has 7 students. They are looking for an instructor for the NM CNA class.

Ms. Alfred stated that admissions has been quite busy. They are revising the letter used in admissions. They had a successful Days of Thunder throughout the summer. The student will receive information about the Academic Resource Center and other resources available on campus earlier than they used to. Tina Edwards is handling the Blackbelt Help tickets.

Ms. Wolf stated that the Academic Resource Center has had a good start of semester. They are looking to get tutors in place to help students. There are six sections of First Year Seminar.

Mr. Montgomery stated that an area police officer stopped by to ask about campus logistics in the event of an emergency. There are several community events being hosted there this fall. Serve Safe classes are being offered there soon.