

Curriculum Committee Meeting - APPROVED

Nov. 8, 2019

Present: Kathy Herrington (Chair), Becky Yesenczki, Jill Loveless, Debbie Cresap, Joyce Britt, Scott Owen, Henry Cercone, Pam Sharma, John Lantz (by phone), Greg Winland (by phone), Lisa Soly (by phone), Janet Fike

Excused: Misty Kahl, Chana Baker, Tracy Jenkins, (Student representative has not been identified.)

Absent: Brandy Killeen

Presenters: David Hayes

Topic	Discussion	Follow-up
Review of October's Minutes	Motion to accept minutes as presented made by S. Owen, seconded by G. Winland. Motion carried.	B. Yesenczki will finalize the minutes and send to Public Relations department for posting on the website.
Health Information Technology/Medical Billing and Coding, Debbie Cresap	<p>Course retirements - HIT 125, 225, 230, 251, and 253 due to content being moved into new MBC courses. Motion to approve retirement of these courses made by S. Owen, seconded by H. Cercone. Motion carried. Noted that a "bridge" for old courses to new courses will need developed and provided to T. Jenkins. K. Herrington will approve the retirements as Curriculum Committee chair.</p> <p>Course revisions - HIT 100, 145, 150, 235, 240, 260, 265 were revised and reviewed by the committee. P. Sharma had concerns about the alignment of CLO's and SLO's on these courses. D. Cresap will make the suggested revisions. J. Loveless expressed some concerns about pre and pre/coreqs in some of the courses and how they could affect part-time pathways. D. Cresap will review.</p> <p>New program – Medical Billing and Coding, C.A.S. – completion of C.A.S. required to enroll in Health Information Technology, A.A.S. J. Loveless discussed how this should be presented in the catalog. Should the courses for Medical Billing and Coding be listed as the first year of</p>	<p>D. Cresap will make the required revisions.</p> <p>K. Herrington will approve the course retirements in Curriculog and B. Yesenczki will obtain final approvals.</p>

	<p>classes in Health Information Technology, A.A.S. program? MATH 101 is still listed for the Medical Billing and Coding program, needs to be changed to MATH 115. For assessment, ensure that the CLO's and SLO's support the PLO's.</p> <p>B. Yesenczki will force reject the course revision proposals and the program proposals in order to allow D. Cresap to revise.</p>	
<p>Pre-Psyc w/Social Work 2+2 WLU, A.A.S., New Program, Pre-Social Work with 2+2 WLU, Proposals Approved Last Year, Kathy Herrington</p>	<p>These items were tabled until December.</p>	
<p>Chemical Operator Program Retirement, Jill Loveless</p>	<p>Tabled until December.</p>	
<p>PCT Proposal, David Hays</p>	<p>Tabled until December.</p>	
<p>Curriculum Proposal Procedure, Becky Yesenczki</p>	<p>Tabled until December.</p>	
<p>Other Business</p>	<p>Dr. Mosser will attend December's meeting.</p>	
<p>Meeting Adjourned</p>	<p>Motion to adjourn made by S. Owen, seconded by H. Cercone. Meeting adjourned 3:05 pm.</p>	

Respectfully submitted by: Becky Yesenczki