



Faculty Assembly Meeting Minutes

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| Facilitator / President: Scott Owen | Meeting Date: February 3, 2017 |
| Meeting Location: IP Video Rooms | [411 - E ; 215 - R ; 111 - N] |
| Meeting Start Time: 1:30 p.m. | Meeting End Time: 3:30 p.m. [Max. to 4:00 p.m.] |

- I. Call to Order – Welcome / Robert’s Rules of Order – Applied**
 1:30 - Check for quorum before we begin.

ATTENDANCE:

Wheeling- C. Baker, A. Beatty, J. Britt, H. Buchanan, J. Doolin, D. Fitzgerald, B. Fulton, D. Hans, C. Harbert, K. Herrington, M. Kahl, J. Kriechbaum, S. Owen, B. Peterman, C. Rogerson, P. Roper, K. Silvestri
 D. Stoffel, M. Taylor, M. Watson
 New Martinsville – D. Ferrell, J. Lantz, C. Stokes, S. Ledergerber
 Weirton –R. Canter, F. DeCaria, J. Reho, J. VanFossan, G. Winland

II. Review Minutes [10 min.]

1:33 - **Motion:** to approve minutes of January 11, 2017 minutes A. Beatty/B. Peterman

III. Guests: None

| Presenter | Topic(s): |
|------------|---|
| Scott Owen | Mike Koon’s Request For Volunteers For Ad-Hoc Committee [Working With VPAA] on Student Rights & Resp. Clean-Up Regulation Discrepancies. 1:38pm - Scott reads M. Koon’s email. C. Baker, M. Taylor have volunteered to assist Mike in the issue. |

IV. Current Requirements: [Excluding Above Administrative Requirements.]

| | Topic | Purpose | Max. / Time Limit |
|----|--|------------|-------------------|
| 1. | Status of H. L. C. Report Contents / Lack of Access / Ramifications 2:20 pm - S. Owen – How do we want to proceed with ‘the big secret’ of HLC? C. Baker – Why is it believed that information is being withheld? P. Roper – referred to a conversation she had with another faculty K. Herrington – told of her discussion with M. Koon regarding ‘withholding’ documentation – Mike explains that we are <i>not permitted</i> to comment on any items other than what they have identified (the big three) and actually interjecting too many comments can actually harm us in the eye of the HLC. | Discussion | As Needed. |

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| | <p>J. Britt – M. Koon said there are no issues in the remaining document that should be concerning. We will see when document released Monday. If there are in fact concerns we will have to proceed with that at that time.</p> <p>S. Owen – Detailed-we need to be unified - they need to practice the transparency they promised and other points.</p> | | |
| 2. | <p>1:46pm – Kathy Herrington – 76 page document has been revised. It is now 146 pages to include additional documentation citing specific issues.</p> <p>Requests that this document should be sent to ALL BOG members, ALL faculty, ALL administration Chancellor Sarah Tucker and is asking should we include WVNCC administration receive document as well</p> <p>When 'faculty' met B. Altmeyer, he referred to Dr. Riley as – “you want us to fire this poor woman?” Old document says remove her, but should it reword to say ask for resignation.</p> <p>Discussion...</p> <p>C. Baker - this is a good time to interject the two motions of executive committee</p> <p>D. Ferrel speaks for NM – do not include a deadline.</p> <p>J. Kriechbaum –I do not think process needs to slow but does it matter if her contract gets renewed can't we still continue work to removal.</p> <p>C. Stokes – clarification that 20 years ago an administrator was let go and although terminated, contract had to be paid out. So college paid for both the released admin and the replacement.</p> <p>J. Lantz – can we include options 1) she resigns or 2) do not renew.</p> <p>F. Decaria – Thank you Kathy for all the work on the documents! Simply say DO NOT RENEW HER CONTRACT.</p> <p>MOTION: F Decaria/ D. Fitzgerald Send document that K. Herrington has compiled to BOG that our faculty supports DO NOT RENEW HER CONTRACT. No opposition</p> <p>MOTION: C. Harbert/D. Fitzgerald Document K. Herrington has compiled be sent by Monday, February 6, 2017 to DR. Riley, J. Sayer, J. Fike, P. Carmichael,</p> | | |



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| | M. Koon, B. DeFrancis, L. Tackett, ALL faculty members, ALL BOG members including board representatives from students and staff. No opposition. | | |
| 3. | 2:50pm – Executive Ballot corrections M. Taylor - We will finalize the ballot via email. | | |
| 4. | 3:00pm – M. Watson – remember to participate in Open House March 25, 2017 | | |

Committee Reports:

| Name | Topic(s): |
|----------------------|--|
| Legislative / PEIA | Reserved As Needed. |
| Board of Governors | Reserved As Needed. 1:43 – Scott read email submitted by D. Stoffel Per email- Issues regarding the board did nothing in regards to our concerns regarding management. They had no report or meeting notes from constituent groups. It was decided to push it off at least another month. |
| FERC | Reserved As Needed. |
| Retention | Reserved As Needed. |
| All Other Committees | 2:45pm – Ad Hoc Promotion Policy –K. Herrington - Dr. Riley was very cordial and amenable of accepting ad hoc proposal of updated policy. Mike Koon said we should have faculty review the final document, make a motion to approve once comfortable, and then he will move it forward. C. Rogerson –if need be we all show up at BOG meeting in unison regarding raises etc. Beatty – when will this take effect K. Herrington - apply fall of 2017, approved May 2017, \$\$ will begin fall 2018. |
| Enrollment | Meets next week |

V. Next Meeting: Tentative

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| Meeting date: | 3/3/2017 |
| Meeting start time: | 1:30 p.m. |