

Curriculum Committee Meeting

Apr. 12, 2019

Present: Kathy Herrington (Chair), Becky Yesenczki, Tracy Jenkins, Misty Kahl, Janet Fike, Joyce Britt, Chana Baker, Lisa Soly (by phone), Greg Winland (by phone), Heidi Ryan (by phone), Melanie Baker (for Pam Sharma), Scott Owen, Brandy Killeen

Excused: Pam Sharma, Jill Loveless

Absent: Juanita Burress

Presenters: Curt Hippensteel

Topic	Discussion	Follow-up
Review of March's Minutes	Motion to approve March's minutes as presented made by M. Kahl. Seconded by L. Warren. Motion carried.	Ms. Yesenczki will send the approved minutes to the committee and to Hilary Curto to publish on our website.
Acalog and Curriculog Update, Becky Yesenczki	<p>Ms. Yesenczki stated that the 2018-2019 Acalog catalog is available through the college's new website. Work has begun on the 2019-2020 catalog. All approved curriculum changes have been incorporated to date. She is still waiting on information from some departments and for some final proposals.</p> <p>Curriculog training is now complete and Northern's information has been transitioned into the software for use beginning with the next curriculum cycle. Ms. Yesenczki will be working on Curriculog over the summer to have it completely ready for August/September when curriculum changes begin for 2020-2021.</p>	
Early Intervention 2+2 to WLU, 1 st Reading, Kathy Herrington	<p>Ms. Herrington explained that changes made were due to changes made at WLU. Total credit hours did not change for this program. Changes include removing HPE 105 and 110, removing the general elective, and adding PSYC 208 to the program.</p> <ul style="list-style-type: none">Ms. Yesenczki was confused by the title of the program on the forms, Pre-K, K, she stated this is not the title we currently use.	Ms. Herrington will make the required changes and provide a signed curriculum proposal to Ms. Yesenczki.

	<p>Ms. Herrington stated this is the name WLU uses. After discussion, it was decided that we begin using the name Education: Early Intervention (Pre-K, K).</p> <ul style="list-style-type: none"> • Throughout the proposal, WLU is listed as “West Liberty”, Ms. Herrington will need to add “University” so the complete name of the college is listed. • The 1st reading date for the program needs changes to April instead of March. • Ms. Fike stated it would be best to retire the current early intervention program and start admitting students under this program title. This will make a cleaner break since we are changing the name. • Ms. Herrington needs to make the program title the same on all pages of the proposal. • Ms. Herrington will work with Ms. Jenkins and Ms. Fike to determine who is in the current program and requires a teach-out plan and who will need to move to the new program. • Ms. Yesenczki will email the program retirement forms to Ms. Herrington. <p>Motion to approve 1st reading with noted changes and waive 2nd reading made by J. Britt. Seconded by C. Baker. Motion carried.</p>	<p>Ms. Yesenczki will email program retirement forms to Ms. Herrington.</p>
<p>Elementary Ed 2+2 to WLU, 1st Reading, Kathy Herrington</p>	<p>Ms. Herrington explained that changes made were due to changes made at WLU. Total credit hours change from 61 to 62. Changes include removing HPE 105 and 110, and SS 207, and adding PSYC 208 and ECCE 220 to the program. Ms. Herrington stated that Dr. Loveless has spoken with Corley Dennison at the State and the increase in hours isn’t an issue but if hours can be lowered to 60 at some point that would be optimal.</p> <ul style="list-style-type: none"> • Throughout the proposal, WLU is listed as “West Liberty”, Ms. Herrington will need to add “University” so the complete name of the college is listed. • Justification on page 2 states 63 hours, should be changed to 62 hours. • In justification on page 2, change “we” to “WVNCC”. • On page 5, “cummulative” needs changed to “cumulative”. 	<p>Ms. Herrington will make the required changes and provide a signed curriculum proposal to Ms. Yesenczki.</p>

	<ul style="list-style-type: none"> • The 1st reading date for the program needs changes to April instead of March. • Ms. Herrington noted change to when the Praxis test can be taken. • Ms. Herrington will change title of the program to start with “Education”. <p>Motion to approve 1st reading with noted changes and waive 2nd reading made by M. Kahl. Seconded by G. Winland. Motion carried.</p>	
<p>Teacher Ed, Pre-Secondary, Eng Spec 2+2 to WLU, 1st Reading, Kathy Herrington</p>	<p>Ms. Herrington explained that changes made were due to changes made at WLU. Total credit hours change from 61/62 to 62/63. Changes include removing HPE 105 and 110, and adding SS 207 to the program.</p> <ul style="list-style-type: none"> • Ms. Herrington will change the title of the program to start with “Education”. • Throughout the proposal, WLU is listed as “West Liberty”, Ms. Herrington will need to add “University” so the complete name of the college is listed. • Ms. Herrington needs to change the justification of credit hours from 63 to 62/63. • Praxis statement did not change for this major. • On page 4, “cummulative” needs changed to “cumulative”. • In justification on page 2, change “we” to “WVNCC”. • The 1st reading date for the program needs changes to April instead of March. <p>Motion to approve 1st reading with noted changes and waive 2nd reading made by C. Baker. Seconded by S. Owen. Motion carried.</p>	<p>Ms. Herrington will make the required changes and provide a signed curriculum proposal to Ms. Yesenczki.</p>
<p>Teacher Ed, Pre-Secondary, SS Spec 2+2 to WLU, 1st Reading, Kathy Herrington</p>	<p>Ms. Herrington explained that changes made were due to changes made at WLU. Total credit hours are changing from 61/62 to 60/61. Changes include removing HPE 105 and 110, and PSYC 105, and adding PSYC 208 to the program.</p> <ul style="list-style-type: none"> • Ms. Herrington will change the title of the program to start with “Education”. • Throughout the proposal, WLU is listed as “West Liberty”, Ms. Herrington will need to add “University” so the complete name of the college is listed. • “Cummulative” needs changed to “cumulative”. 	<p>Ms. Herrington will make the required changes and provide a signed curriculum proposal to Ms. Yesenczki.</p>

	<ul style="list-style-type: none"> • The 1st reading date for the program needs changes to April instead of March. • Ms. Kahl noticed an error in the number of credit hours with the changes requested. Program would be 59/60 credits. Ms. Herrington decided to leave in HPE 110 to make the total credits 60/61. • In justification, change “we” to “WVNCC”. <p>Motion to approve 1st reading with noted changes and waive 2nd reading made by M. Kahl. Seconded by C. Baker. Motion carried.</p>	
Industrial Maintenance Technology, 1 st Reading, Curt Hippensteel	<p>Mr. Hippensteel has revised the IMT program to meet the needs of industries in the area. This program was dormant for a few years and could be useful to potential students.</p> <ul style="list-style-type: none"> • Ms. Yesenczki stated there is a conflict with APT 150 and the math requirement being required in the same semester as math is a prerequisite to APT 150. After discussion, Mr. Hippensteel stated that math could be a corequisite. He will submit a new MCG for APT 150 to change math to a coreq instead of a prereq. • Members of the committee questioned if the one-year program led to a two-year. Mr. Hippensteel explained that it does not but may help a student decide what to focus on if they want a two-year degree. Also explained that this one-year program gives students a well-rounded education that will lead to employment. • Mr. Hippensteel needs to revise the program layout to include the number of credits for each semester. • Committee discussed the “any English” requirement. Mr. Hippensteel explained that he wants the program to have as few obstacles as possible and stated a student who has completed any English will have the skills necessary to complete this certificate. <p>Motion to accept 1st reading with noted changes and waive 2nd reading made by J. Britt. Seconded by M. Kahl. Motion carried.</p>	Mr. Hippensteel will make required changes and submit signed proposal to Ms. Yesenczki.
Other Business	Program titles were discussed and inconsistencies were identified. Ms. Yesenczki stated that she and Dr. Loveless have discussed this already	Ms. Yesenczki will speak with Dr.

	<p>and will be working on a master program title list. Ms. Herrington requested that all of the 2+2 programs to WLU begin with the word “Education”, to keep them together in the catalog. She also stated that she wants “pre” to be kept as part of the program title so students understand that the associate degree is not in the specific discipline but rather an introduction to the discipline. Ms. Yesenczki stated that these changes needed to be approved at this meeting as there is no time for another curriculum meeting this academic year. All members were in agreement to approve these changes.</p> <p>Ms. Herrington asked if we need to keep HPE 100/101 in our gen eds for the AA and AS degrees. Not needed in programs anymore.</p> <p>Ms. Yesenczki informed the group that the meeting on common course numbering was cancelled and has not been rescheduled.</p> <p>Ms. Jenkins shared a concern regarding early entrance students registering for calculus without have the appropriate prerequisite. Ms. Yesenczki will speak to Dr. Loveless regarding this concern.</p> <p>Ms. Herrington discussed the math prerequisites for ECON 104 and GSC 100. Current math prerequisites are not part of all programs requiring ECON 104 and GSC 100. This is causing problems for many students. In addition, ECON 104 requires ENG 101 if student tests into supplemental course. If students don’t need ENG 097, but test into the English supplement, should they be required to complete ENG 101 w/supplement before or while taking the course? ECON 104 is not the only course affected by this. These issues need to be corrected when the curriculum committee begins meeting in August/September.</p>	<p>Loveless regarding these changes.</p>
<p>Meeting Adjourned</p>	<p>Motion to adjourn at 2:35 pm, made by S. Owen. Seconded by J. Britt. Motion carried.</p>	

Respectfully submitted by: Becky Yesenczki

NOTE: Since this was the last meeting of the curriculum committee for this academic year, minutes were approved via email. Members were instructed to give comments/corrections by April 19. No response equated to no corrections needed. Joyce Britt was only response and stated minutes were correct.