WEST VIRGINIA
NORTHERN
COMMUNITY COLLEGE

Military Student Readmission Policy

Students withdrawing from coursework due to military service will be subject to the college's Military Student Withdrawal Rule.

The college will readmit a service member unable to attend school due to compulsory military service with the same academic standing the student had when last attending or accepted for admission.

The student must notify the Veteran's Counselor of the intent to reenroll within three years after the completion of the period of service or within two years after the end of the period needed for recovery from illness or injury incurred or aggravated during the performance of service. The service member's cumulative absence from school for military service may not exceed five years. The college may require documentation related to the military service in order to establish readmission eligibility.

After receiving the notice of intent to reenroll, the college will readmit the service member into the next class(es) for that student's prior program of study, unless the service member requests a later date or unusual circumstances require the college to admit the student at a later date. The student will be admitted even if the class is at the maximum enrollment level set by state law. If the prior program of study is no longer offered, admission will be granted to the most similar program unless the student chooses a different program.

The student will be admitted at the same enrollment status unless the student chooses to enroll at a different enrollment status. The student will retain the same number of credit hours or clock hours which previously applied toward the program of study unless the student is readmitted into a different program towards which the hours are not transferable.

During the first academic year upon readmission to the same program, a service member will be assessed the tuition and fee charges that were in place during the academic year in which the withdrawal for military service occurred. However, the student may be assessed the same tuition and fees as other students in the same program if the student's veterans education benefits or other service member education benefits will cover the higher charges. During subsequent academic years, the student may be charged the same as other students in the same program. A student admitted to a different program may be charged the same as other students in the same program.

If by the college's determination, the student is not prepared to resume the program at the same point where the student left for military service, reasonable efforts (those which do not present an undue hardship on the institution) will be taken to prepare the student. If the college shows with a preponderance of evidence that no reasonable efforts can be made to prepare the student to return to or complete the program or that the student remains unprepared to resume or complete the program even after reasonable efforts have been made, the college is not required to readmit the student.