

# **Staff Council**

Minutes for October 31, 2019

## **Call to order - 2:19pm**

Shelly Reager called the meeting to order.

## **Roll Call**

Members in attendance were: Shelly Reager, Karri Mulhern, Dan McClure, Melanie Baker, Paul Desmond, Hilary Curto, Jenna Derrico, Matt Thorn, Scott Montgomery, Bob Gibb, Alicia Frey, Jeff Kimes.

## **Approval of Minutes**

Alicia Frey motioned, Melanie Baker seconded

## **Old Business**

### **Congratulations to New Council Officers**

Chair Shelly Reager congratulated new officer positions of: Vice Chair - Melanie Baker, Treasurer - Karri Mulhern, and Secretary - Hilary Curto

## **Suggestion Boxes and Staff Council Email**

- Suggestion boxes have been ordered. Will be placed in designated location on each campus.
  - These are for staff to submit anonymously to Staff Council Chair and Vice Chair
  - The President will have a separate online comment form for all staff and faculty to go directly to his office - this form is not affiliated with the comment box
  - Staff council email is now available: [staffcouncil@wvnc.edu](mailto:staffcouncil@wvnc.edu). Anyone can use to send comments, suggestions, questions that they want to be heard by council.

## **Reports**

### **Chair - Shelly Reager**

- Chair was in Weirton for last BOG meeting and took candy to staff and faculty for Halloween on the behalf of Council

### **President's Council - Shelly Reager**

- Review of draft minutes from meeting were passed around for review
- Next meeting is scheduled for Nov. 20 - email Staff Chair if there is anything you would like brought up.

### **ACCE - Jenna Derrico**

- Meeting October 25
  - Delegate John Doyle spoke about meetings with legislature about staff concerns
    - Budget cuts are expected
    - Advocate for outcome based funding, rather than performance based.
    - Opposed to unified Community College system - doesn't give enough local consideration to different areas.
  - State Code - recommendation has been made that colleges work through them - discuss and learn.
    - Start with board policies and work through one by one. Educate more employees to understand, give more chances for comments, move people willing to step into roles of being on teams to review and be more involved in learning.
  - Next meeting Jenna will not be able to attend, will need a proxy. Email will be sent to staff seeing if anyone is interested on going.

### **BOG - Shelly Reager**

- BOG monthly packets are always available at Shelly's desk if anyone ever wants to see them.
- New Market Scale chart was discussed at meeting with corrected language
- Moving forward CFO will have rules for spending / certain dollar amounts will have to be signed off by cabinet or BOG

### **Budget - Alicia Frey**

- Meeting was basically about making a plan for future of budget committee - What needs to be accomplished going forward? What changes need made?
- Capitol Project Requests due by Nov. 18

### **Safety and Security - Melanie Baker**

- Issues with policies are not consistent on each campus and fire drill committees are not getting information have been discussed

### **New Business**

- J. Michael Koon Award
  - Criteria committee: will come up with criteria for how recipient will be chosen
  - Selection committee: will choose who receives the award based on these criteria
  - Staff Council will work on raising funds for gift of money to be awarded to the recipient for the holiday season 2020

- Parking Lot Fundraiser: \$5 for parking spots for Wheeling Christmas Parade in the adjacent B&O lots. Matt Thorn, Melanie Baker, Shelly Reager have volunteered to collect money for parking spots.
- Food Drive: Staff Chair will work on forming a group to collect for the Student Activities Food Drive.
- Secret Santa: Staff Chair will collect money for Student Activities Secret Santa Tree.
- Staff Council will possibly hold next meeting at Thanksgiving Luncheon on the Nov. 21. Try to get more staff and employees to participate than in past years.
- More Fundraising - council has been asked to be thinking of new ideas for next meeting.