

Curriculum Committee Meeting

Jan. 11, 2019

Present: Kathy Herrington (Chair), Becky Yesenczki, Chana Baker, Scott Owen, Jill Loveless, Misty Kahl, Heidi Ryan, Lindsay Warren, Tracy Jenkins, Pam Sharma, Joyce Britt, Janet Fike, Greg Winland (by phone), Stephanie Andenora (by phone)

Excused: Heidi Ryan, Lisa Soly

Absent: Juanita Burress

Presenters: Karri Mulhern (by phone), John Lantz (by phone), Larry Brown, Jennifer Lantz

Topic	Discussion	Follow-up
Review of December's Minutes	<p>The following correction was noted for December's minutes:</p> <ul style="list-style-type: none">• Add "Procedure" to the title of the CRJ 221 course listed in the discussion portion of John Lantz's CRJ proposal.• Ms. Yesenczki will email Pat Roper reminding her to add "or CIT 117" as a prereq to BA 265. <p>Motion to approve December's minutes with noted corrections made by S. Owen. Seconded by M. Kahl. Motion carried.</p>	Ms. Yesenczki will finalize December's minutes, send approved minutes to committee members and post to web site.
CRJ, 3 rd Reading, John Lantz	<ul style="list-style-type: none">• MCG for CRJ 221 and 276 – remove the paragraph under "General Education Outcomes". This is information from the MCG template. Also, correct Revision Date to January 2019. <p>Motion to approve 3rd reading with noted corrections made by Chana Baker. Seconded by Greg Winland. Motion carried.</p>	Mr. Lantz will make requested changes and submit a signed copy to Ms. Yesenczki.
Occupational Development, 2 nd Reading, Karri Mulhern	<ul style="list-style-type: none">• Program not tied specifically to Warren Industries. Remove their name from pages 1, 5, and 6.• Ms. Mulhern will need to work with Ms. Fike on designating a major code for the program. A major code form will need completed.• Dr. Sharma stated the CIP code for the program will be 15.0406.• Committee members concerned that the wording for required courses in "Quantative Skills/Laboratory Science Experience" is confusing. Ms. Mulhern stated she is the one who works with the students and will advise them on the correct courses.	Ms. Mulhern will make requested changes and submit a signed copy to Ms. Yesenczki.

	Motion to approve 2 nd reading with noted corrections made by Scott Owen, seconded by Joyce Britt. Motion carried.	
MMT, 2 nd Reading, Larry Brown	<ul style="list-style-type: none"> • On program layout, page 3, first year-fall semester, the math requirement “or higher” needs removed. MATH 113 is the math that will be required. • Only those employed by Murray Energy can take the MMT classes. Murray will set GPA standards which will be listed on the application for the program. • When final proposal is submitted, margins with comments needs removed. <p>Motion to approve 2nd reading with noted corrections made by Scott Owen, seconded by Chana Baker. Motion carried.</p>	Mr. Brown will make requested changes and submit a signed copy to Ms. Yesenczki.
IPT, 2 nd Reading, Larry Brown	<ul style="list-style-type: none"> • Mr. Brown stated that MCG for APT 230 is not a revision, but was attached to the proposal because it was added to the IPT program. • CLO’s and SLO’s need aligned but not necessary for curriculum approval. Program is approved and MCG’s will be aligned at a later date. <p>Motion to approve 2nd reading made by Greg Winland, seconded by Misty Kahl. Motion carried.</p>	Mr. Brown will submit a signed copy to Ms. Yesenczki.
WELD, 2 nd Reading, Brandy Killeen	<ul style="list-style-type: none"> • Pre/Coreqs need added to the MCG’s for WELC 204, 208, 210, 220, and 225. • Submission and revision dates on each MCG needs updated. • Lab hours on MCG for WELD 102 need changed to 8. • Ms. Killeen will work with Dr. Sharma to revise wording for the SLO’s on the MCG’s. • Ms. Killeen will work with Dr. Sharma to revise SLO’s that are too lengthy. • Ms. Killeen will work with Dr. Sharma to revise some CLO’s. • Numbering needs corrected on SLO’s on MCG for WELD 225. • Program layout for WELD A.A.S. needs credit hours for fall semester-year one changed to 16. Spring semester-year one, Mathematics Core Requirement needs changed to MATH 108 or 113. 	Ms. Killeen will make requested changes and submit a signed copy to Ms. Yesenczki

	<ul style="list-style-type: none"> • Program layout for Oil and Gas Pipe Welding, C.A.S. fall semester-year one correct to ENG 101 or ENG 115, Math requirement corrected to Math 108 or 113. <p>Motion to approve 2nd reading with noted corrections made by Scott Owen, seconded by Greg Winland. Motion carried.</p>	
MATH Proposal, 2 nd Reading, Jennifer Lantz	<p>Ms. Lantz brought MCG's for MATH 108, 113, 113S, 115, 115S, 205, 205S, 210, 279. MCG's have been updated to current template, content of the supplemental classes revised, CLO's and SLO's aligned. Still work that needs done. However, Dr. Loveless wanted to start the conversation on these courses.</p> <ul style="list-style-type: none"> • Ms. Lantz will check with math faculty to determine if ENG 097 needs to be a prereq to math classes. • MATH 108 has been updated to contain outcomes required by the state agreement. • Prerequisites for MATH 108 need to include "or Math 101". • Gen Ed outcomes needs to be reviewed. Those that aren't taught in math classes need to be removed from outcomes. • MATH 109 and 115 – remove 109S and 115S as coreqs. • Ms. Lantz will work with Dr. Sharma to revise wording on SLO's for all math classes. • Revision and submitted dates on MCG's needs revised. • Remove test score table from MATH 210 MCG. Add Daniel Gomez to "Revised by". • MATH 279 MCG needs lecture hours added. Prereq should read "Math 110 or permission of instructor". Remove "Math 108". • All MCG's need to be created using the master template. • Curriculum proposal form needs added. <p>No motion on this proposal. Requested changes will be made and brought to February's meeting.</p>	Ms. Lantz will make corrected changes and bring back to February's meeting for an official second reading.
Other Business	Ms. Kahl made some changes to the MCG's on her final proposal for RAD changes. Changes do not require curriculum approval. Ms. Yesenczki will send updated MCG's to committee members for informational purposes.	

	<p>Ms. Warren will submit her proposal to change NURS 133 and 112, and retire 143. However, changes will be made to SLO's on MCG's after she meets with her accrediting body in March.</p> <p>Ms. Yesenczki will work with Curriculog to have Major Code and CIP code added to the proposal forms.</p>	
Adjourned	Meeting adjourned at 3 pm. Motion to adjourn made by Scott Owen, seconded by Joyce Britt. Motion carried.	
Next Meeting	February 8, 2019.	

Respectfully submitted by: Becky Yesenczki