



# Application Packet for Emergency Assistance Funds from the West Virginia Northern Community College Foundation

## DESCRIPTION

The West Virginia Northern Community College Foundation Emergency Assistance Fund was established to assist students who have an unforeseen financial emergency, which would otherwise prevent them from continuing their education at West Virginia Northern Community College.

**Please note, this is NOT Financial Aid, is NOT guaranteed and is NOT an entitlement.**

The mission of the West Virginia Northern Community College Foundation is to seek, receive and manage private funds to increase the College's capabilities in the areas of institutional development, professional development, capital facilities and equipment, and financial assistance to students. The Foundation operates independently of the College and is a 501(c)(3) nonprofit corporation.

## ELIGIBILITY

- 1) A WVNCC student who has completed at least one semester and is currently registered for at least 6 credits and is in good academic standing;
- 2) The student must demonstrate current financial need as determined by the committee and provide his or her documentation of the situation. A student's application for federal aid may be considered, but will not be the only factor considered;
- 3) The student must obtain a referral from a WVNCC faculty member, financial aid and/or counselor.
- 4) The student is determined to be making academic progress by the Financial Aid and Registrar's Office;
- 5) Students receiving funding must sign a Statement of Understanding and Confidentiality form.

## AVAILABILITY

- 1) Emergency assistance funds will be available only after all other sources of funding have been exhausted;
- 2) A maximum of \$500 per student per request;
- 3) A lifetime maximum of \$1,000 awarded per student;
- 4) The funds are considered a grant, however, the WVNCC Foundation will accept a repayment once a student has recovered financially if the student wishes to do so.

Complete the attached *Application Form* and return the application packet to:

WVNCC Foundation  
1704 Market St.  
Wheeling, WV 26003

## APPLICATIONS AVAILABLE

WVNCC Student Services Center  
WVNCC website in the Current Students Tab  
WVNCC Foundation website