

OFFICIAL Minutes
NORTHERN'S PRESIDENT'S COUNCIL MEETING – January 30, 2019

DATE: January 30, 2019	PLACE: Board Room	CONVENED: 9:05 a.m.	CONCLUDED: 10:33 a.m.
ATTENDEES:	M. Koon, D. Barnhardt, P. Carmichael, C. Corbin, C. Farnsworth, J. Fike, A. Frey, J. Loveless, T. Marker, P. Sharma, L. Tackett, G. Wallace, & S. Wood		ABSENT: T. Queen, L. Soly & P. Stroud
BY PHONE:	T. Becker, D. Bennett, K. Herrington, J. Sayre, R. Spurlock & S. Kappel		
MINUTES RECORDED BY:	Stephanie Kappel		
NEXT MEETING	February 20, 2019		
ITEM	DISCUSSION		
1. Legislative Update/State Updates	<p>Mr. Koon stated that SB 1 passed the Senate and seems likely to get traction in the House. The Chancellor believes that it will require emergency rules to implement for next academic year. It is a last dollar in for select programs. He shared what is known to date with campus recently. Please let him know if you hear anything or have any questions.</p> <p>Higher Ed Day in the Legislature – Mr. Koon stated that this was different than in the past. The rotunda is under construction so the structure was a little different. Each institution was asked to bring a student representative and Tye Forster attended. They met with about half of the legislators and attended several sessions. It was a good day at the legislature.</p> <p>Also, while at the CTCS meeting last week, Mr. Koon stated that there was talk of a common course numbering system for all community colleges. There will be a task force this summer. More information will be made available once it is known. In addition, the CTCS is having discussions with NACCE and the Entrepreneurial Center. All community colleges have signed on to the initiative. Over the next few months, more information will be shared but the idea is to operate the college in an entrepreneurial spirit to help people feel empowered and so more people can contribute to what we are trying to do.</p>		
2. Press Conference	<p>There will be a press conference tomorrow at 10:30 to make an announcement on the recently completed Economic Impact Study. CTCS paid for EMSI to do the study for all of the state community colleges. Everyone is welcome to attend. This information has already been shared with the Board and area legislators. Moving forward, it will be shared with community groups such as the Chamber of Commerce and at several Rotary meetings.</p>		
3. HLC Update	<p>Mr. Koon reported that we expected to have received the HLC report by this date but haven't. We do expect it soon and it will be shared. There will be a monitoring report on assessment.</p>		
4. Mental Health Services Task Force	<p>Mr. Koon will be forming a task force soon to help form a plan on the types of services we need. When our students have issues and leave, we might have been able to help them stay in school. The task force will include student representation from all three campuses and several faculty. He is hoping the task force can help define the problems and give general advise on how to best proceed. Ideas are welcome. He is looking</p>		

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	for a six week turnaround time on a plan of action. Ms. Carmichael cautioned to make sure that ADA and other liabilities be kept in mind.
5. Business Office Update	Mr. Sayre was having difficulties being heard from the Weirton campus so Mr. Koon provided a few updates. Regarding the ATC parking lot, there is a meeting with the county and they are very willing to work with us to repave this and get it up and viable again for a parking lot. There are several construction projects going on in the county which will give them extra fill to use. It will fit in under their street scape projects. They will also be changing the South Street crosswalk to be more efficient. Regarding the ECS lot, they are working on getting the lines painted to have it up and running as a temporary lot for employees and students. More information will be available in the near future.
6. Facilities Update	Ms. Marker stated that they are working with the heating system during this period of cold weather. If your area feels abnormally cold, please let them know. They are working on a few projects including the upgrade of the B & O vending area; an upgrade of the B & O auditorium; and Room 422 in the EC is the new Dean's office. A light saving audit will be done soon. The NM and WT roof projects are slated for spring. If anyone has anything for facilities, please let them know.
7. IT Update	Mr. Corbin said there is not any major updates from IT. There has not been any major interruptions with the new IP server. They are working an installation plan of a new IP video system over the summer.
8. HR Updates	<p>Ms. Carmichael provided HR Updates: The Student Services Special Populations person will start on 2/18; Audrey in Career Services has started; interviews are happening today for the Campus Service Workers; and they made a job offer recently for the PT library position. The Dean of Academic Affairs position will be filled for next academic year but there will be an interim that starts 2/18 who will fill in for the rest of the year and will not be a candidate.</p> <p>She will be sending out staff evaluations soon. The current evaluation ends on 2/28. For this year, it will be the same form as used in the past.</p> <p>We have not received any information as of yet regarding PEIA open enrollment in April. Great West will no longer be a retirement option and everyone will be transitioned into TIAA-CREF.</p> <p>Mr. Koon stated that HR has done a good job in filling vacant positions. There is current discussion in the state of sweeping those accounts. We have zero positions that fit that definition so this would have no consequence for us.</p>
9. New Placement Testing & Removal of Old Testing Update	Ms. Fike stated that there is new placement testing in process. The College Board has retired Accuplacer and replaced it with Next Generation. They also now have to request a photo ID for those testing. Any student who did not use their scores at the time they took the test, they are no longer valid.
10. Other	Mr. Koon stated that the decision to have classes today despite the weather was his decision alone not anyone else's.

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Ms. Bennett said that the heating system in NM now allows them to have control of the temperature. The food bank is set up and looks nice. There are two work study students who will staff it and have an Open House to have people come in to get what they need.

Ms. Herrington stated that they will need to look for a new chair of the Assessment Committee.

Ms. Spurlock stated that the Foundation Allocation Committee met last week and they will make announcements of what gets funded soon.

Ms. Becker stated that she will be out a little bit longer but continues to improve and work a little from home. She is glad that she was not in the office to make the Accuplacer changes. It was much easier to do without interruptions.

Mr. Tackett announced that the next Google Day is set for April 18th.

Ms. Frey stated that the federal government shutdown did not affect Financial Aid. Disbursements will start next week.

Mr. Koon thanked Mr. Wallace and Ms. Marker for their department's work in the cold weather.

Dr. Sharma stated that they are working on several projects including the Strategic Plan and a few piloted projects with our assessment report. The Student Satisfaction Survey is being analyzed and will be shared with faculty and staff. The Employee Satisfaction Survey will be sent out later in February. The Assessment Committee met and they will see who is responsible for moving forward.

Ms. Fike stated that the Career Services person started last week. Regan in moving forward on recruiting. The Commencement Committee meets on Monday.

Mr. Barnhardt stated that the website is nearing completion. They are going to do focus groups for all three campuses then work with TSG on release date.

Ms. Wood announced several of the upcoming Student Activities events in celebration of Black History Month. Tomorrow is the first grab and go food event for students. There will be an American Heart Fundraiser in combination with Valentine's Day 2/11-2/13.

Dr. Loveless stated that academics and the start of the semester has gone smoothly. They added a few more late starts.