

Professional Development Meeting

08/25/15

Meeting Minutes

Meeting Commenced at 01:30 p.m.

Attendance:

1. Dr. Carry DeAtley
2. Steve Lippiello
3. Mark Goldstein--phone
4. Stephen Lippiello
5. Becky Yesenczki
6. Peggy Carmichael

1. Perkins Funds cut to \$25K.
2. Continue to monitor that operating funds utilized before professional development funds.
3. Monitor that business office doesn't approve unless committee approves. Requests need reapproved if large variable between original request and submitted paperwork. **(Action)**
4. Discussion regarding allocating funds based upon heavier request load. \$9000 (30%) was allocated for each of first three quarters, \$3000 (10%) for final quarter. If all funds not utilized, then funds carried over to next quarter.
5. Discussion that if training is necessary for department, then departmental funds to be utilized. Professional Development committee to verify requests. "Does your department have professional development funds to share with the cost?" **(Action)**
6. Discussion of room sharing for travel. This was not approved.
7. Review of requests deadline. Deadline removed and announcement to be made at All College Day. **(Action)**
8. Requests to be emailed to members for review. **(Action)**
9. Next meeting scheduled for September 21, 2015. Meeting adjourned at 2:15 p.m.