

DATE: JUNE 1, 2022	PLACE: B&O Auditorium Zoom	CONVENED: 6:00PM	CONCLUDED: 7:45 PM
ATTENDEES:	<p>Tami Pitcher (Program Director), Erin Carr,(Adjunct Instructor) Sara Cunningham (Clinical Coordinator), Brooke Calinger (Adjunct Instructor), Marin Rogers (Credentialed Practicing Surgical Technologist Representative), Anthony Speposh (Public Representative), Charles Gordon (Student Surgical Technologist Representative)</p> <p>Absent: Dr. Shackelford (Physician Representative), Dr. Loveless, Dr. Mosser, (College Administration Representative), Bonnie Peterman (Division Chair), Erika Smith (Employer Representative), Sherri Alig (Graduate Representative), Phil Klein (College Workforce) Clinical Affiliates: Scott LeRew (East Ohio), Gabrielle Gilbert (Weirton Medical Center), Tina Akinade (East Liverpool), James Bowers (WVU Ruby College Coordinator), Sarah Blazer (WVU Reynolds), Carrie Maxwell (Trinity, Educator)</p>		
BY PHONE:			
MINUTES RECORDED BY:	Sara Cunningham		
NEXT MEETING	Spring 2023		
ITEM	DISCUSSION		
1. College Mission	<ul style="list-style-type: none"> West Virginia Northern is a comprehensive community college that provides affordable, quality education and training for all who wish to learn. Northern strengthens our community and empowers individuals to pursue fulfilling lives. 		
2. Allied Health Mission	<ul style="list-style-type: none"> The Mission of the Allied Health Division is to provide a quality educational learning experience fostering academic growth and technical skills in preparation for a career in the Health Care Setting. Student learning is facilitated by interactive teaching strategies in the classroom, technology enhanced labs and on-site clinical experiences. Lifelong learning is encouraged to meet the demands of a dynamic health care environment. 		
3. Program Minimum Expectation Statement	<ul style="list-style-type: none"> “To prepare entry-level Surgical Technologist who are competent in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains to enter the profession.” 		
4. Program Goals/review/ assessment	<ul style="list-style-type: none"> Program Goals <ol style="list-style-type: none"> Apply principle of asepsis and sterile technique Provide safe patient care Operate surgical equipment properly Assist surgeon with procedures related to the specialty 		

	<p>5. Demonstrate problem solving and critical thinking skills during surgical procedures 6. Successful completion of the National Certification for the Surgical Technologist</p> <ul style="list-style-type: none"> • First year for change of clinical rotation. Students now in the lab for 2 full semesters for more mock surgery review along with more surgical specialties covered to gain confidence before going to hospital. The students will start clinical rotation on Monday. • ARC/STSA accreditation has new core curriculum 7edition that must be implemented by August 1, 2024. Tami and Sara will start working this summer on changes for fall. • Accreditation has new standards and guidelines that must be implemented by August 1, 2022. Standards are minimum requirements and guidelines are descriptions, examples, or recommendations that elaborate on the standards. • Accreditation has new policies and procedures that must be implemented by August 1, 2022 • Accreditation has new best practices that accompanies the standards and guidelines (replaces the SIGS)
<p>5. Program specific budget</p>	<ul style="list-style-type: none"> • We share a budget with allied health science programs. • Students also have fees paid over 48 months that include: Platinum Planner (an online geo tracking for clock-in and out, complete weekly case study, logs completed required cases), VR subscription for PeriOp Sims, CPR certification (required by hospitals), Lab Supplies, Association of Surgical Technologist (AST) Membership/Gold Bundle package that includes study tool for certification, Board Vitals (test prep used in ST 260 Seminar class – test prep course for certification).
<p>6. Classroom facilities and classroom equipment</p>	<ul style="list-style-type: none"> • Would like the classrooms in both Weirton (Weirton’s classroom and lab are in the same room) and Wheeling to be upgraded to new computer systems and paint/flooring.
<p>7. Student and faculty computer resources</p>	<ul style="list-style-type: none"> • We struggled with technology specifically with internet connection in the classrooms this past year. Requested through Capital new computer system that some rooms have, was not approved. Will request again this year. • All test taken through LMS. Students are required to have a laptop to bring to class and to take tests. IT and the foundation can help with this if a student is unable to purchase.
<p>8. Instructional reference material</p>	<ul style="list-style-type: none"> • Surgical Technology for the Surgical Technologist book to lecture on surgical specialties. The bundle package has been added to the required book list. It includes both the book, workbook (lab manual), and a LMS Mindtap and study guide. Students will receive an access code for length of the program that provides seamless access to resources within our LMS (Brightspace). • Other instructional reference material includes: Surgical Instruments, Surgical Equipment and Supplies, Pocket Guide to the Operating Room, Suture, Instrument Flashcards, Pearson Exam Review, Lange Exam Review • Current student, Charles Gordon spoke on being satisfied with the variety of books. In addition, mentioned that did not use the study guide of LMS because prefers making own flashcards.

	<p>The LMS does have many other activities and assignments to be used during classroom time to enable critical thinking. Tami mentioned that this will be utilized more in the fall and is not much of an additional cost to the student when purchasing books for the program.</p>
9. Laboratory facilities	<ul style="list-style-type: none"> • Would like new flooring in lab Wheeling. Will request again through capital with classroom.
10. Laboratory equipment and instrumentation	<p>Perkins Grant:</p> <ul style="list-style-type: none"> • New Mannequin for Mock surgeries. • New Bone Instrumentation for Orthopedic surgery. Sarah Blazer mentioned that it would be nice if students had more practice loading drills for orthopedic surgery. Would like to have more attachments/battery to practice loading drill set currently have • New D&C (Gynecology) Set • New Laparoscopic Instrumentation • Will continue to add to new instrumentation to improve student learning <p>PeriOp Sims:</p> <ul style="list-style-type: none"> • Hardware that was purchased, the headset is outdated and causes dizziness from being blurry when adjusting to different height levels for each individual. There is also one that has extensions for those who wear eyeglasses. Cost is \$500-\$600. Will try to put in for a grant.
11. Laboratory supplies	<ul style="list-style-type: none"> • Lab supplies are sufficient and ordered when replacement is needed. Hospitals also donate and get mock surgery supplies to save on cost.
12. Library reference resources, materials & data basis	<ul style="list-style-type: none"> • Library resources are sufficient to maintain resources. • Staff work with us to provide students that require make-up testing, etc.
13. Ancillary student facilities	<ul style="list-style-type: none"> • Sufficient to maintain resources • Circlein – Available through portal. Platform where students can connect and study with classmates. • Academic Support Center (Alerts/Kudos)
14. Clerical/Support Staff	<ul style="list-style-type: none"> • Currently have an administrative assistant to assist with Purchase Orders and Hospital Affiliations • Need help with tedious health records to comply with hospital requirements. Some hospitals are now requiring My Clinical Exchange Program (Upload health records and all required documents) that requires training for instructors to complete prior to use.
15. Faculty/staff professional development	<ul style="list-style-type: none"> • College has 2 required days a year • Many opportunities from college available
16. Clinical affiliation Sites and OR scrub slots	<ul style="list-style-type: none"> • Clinical Sites and Scrub Slots • WVU Reynolds (1) • WVU Wheeling (2)

	<ul style="list-style-type: none"> • WVU Ruby (2) • Washington Health System (1) • Weirton (1) • East Liverpool City Hospital (1) • UPMC Children’s Hospital (1) • Trinity (1) • Marin Rogers suggested to add Heritage Hospital in Beaver where she is currently working • We have enough scrub slots to accommodate students. However, when the hospitals will only accommodate 1-2, it makes it impossible to supervise all students. Therefore, multiple instructors are needed. • Sarah Blazer from WVU Reynolds told Tami that they have been lucky, that the students who come to their facility have been wonderful. They all pleasant, respectful and shown that they want to learn. They are open to all of the comments/teaching from everyone. We are welcome to send students there anytime. This is a huge compliment. We want to keep up this reputation!!
<p>17. Sufficient faculty appointed</p>	<ul style="list-style-type: none"> • Full-time instructors: Tami Pitcher, also Program Director, Sara Cunningham, also clinical coordinator • Part-time instructors: Erin Carr – 4 days/week, Candise James – 4 days/week, Brooke Calinger – 1 day/week • Lost Bonnie Peterman (Full-time with release) • Requested full-time when Bonnie left – We were not granted it at that time • Requested full-time again on 5/18/22 – Waiting to hear. The job responsibilities as program director and clinical coordinator include: program reports, assessments, clinical check-ins, meeting and following accreditation standards, dealing with daily clinical student issues are endless for this health profession • Erin Carr who has taught first year clinical and lecture is not returning as part-time instructor. She stepped up to fill in when lost Bonnie. She went above and beyond for the program and the student’s learned a lot from her. ‘ • Tami spoke on how It’s hard to find a subject matter expert who is certified and wants/can teach • A new policy change from accreditation is a clinical formative assessment that is required weekly on each student. With clinical slots being low at each hospital, the driving time along with the time required for this assessment will require extra work with more help needed to run this program. • All that is attendance agrees that another full-time instructor is needed to provide quality education for our students, enable more recruitment to help grow, and prevent burnout to current employees.
<p>18.Current CST credential</p>	<ul style="list-style-type: none"> • Program is compliant with Current CST/CSFA • CST: All full time and part time faculty are CST or CSFA certified

19. Professional development-ST-specific	<ul style="list-style-type: none"> The program is compliant with ST specific professional development as the college grants full-time employees Educators Conference every year – great conference to network with other educators. Lots of ideas have been implemented to better the program.
20. Compliant with current core curriculum	<ul style="list-style-type: none"> Program is compliant with current core curriculum 6th edition. Goal is to implement the new 7th edition this fall.
21.Elected clinical case requirement	<ul style="list-style-type: none"> Students are adjusted to different hospitals to meet the required case requirements in specific roles. 120 documented cases are required for students to graduate. 90 in various specialties, 30 in general surgery cases. Students use an online app for tracking cases required for accreditation, geo track location if the student travels to a clinical site, and a weekly case study is completed.
22.Outcome Assessment: Retention	<ul style="list-style-type: none"> The program does not meet the 60% retention rate (8 /18 = 44.3%) A plan of action is required. This graduating class had two full years of COVID restrictions. Other programs have struggled. We seem to have a drop off when they transition to clinical in the operating room setting. Tami has talked to other programs to ask for suggestions. One suggestion is to offer a class that is required to take as a prerequisite to join the program. Orientation to Surgical Technology would help gain an understanding of the profession. Will have to see if this is possible.
23.Outcomes: Approved Outcomes Assessment Exam (OAE) - CST Exam (NBSTSA) participation rate	<ul style="list-style-type: none"> The program meets the 100% threshold participation rate with 100% participation rate
24. Outcomes: Approved Outcomes Assessment Exam (OAE) - CST Exam (NBSTSA) pass rate	<ul style="list-style-type: none"> The program meets the 70% threshold pass rate with a 75% pass rate.
25.Outcomes: Graduate Placement	<ul style="list-style-type: none"> TBD, students are being placed with many locations to pick, every hospital is hiring The program met the 80% threshold graduate placement in 2021 with 100% placement
26.Outcomes: Employer Survey Return Rate	<ul style="list-style-type: none"> Will be sending out when students are placed The program met the 50% graduate return rate in 2021 with a 73%

27. Outcomes: Employer Survey Satisfaction Rate	<ul style="list-style-type: none">• Will be sending out when students are placed• The program met the 70% employer satisfaction rate in 2021 with a 100%
28.Outcomes: Graduate Survey Satisfaction Rate	<ul style="list-style-type: none">• The program meets the 50% graduate survey return rate with a 100%
29.Outcomes: Graduate Survey Satisfaction Rate	<ul style="list-style-type: none">• The program meets the 70% graduate satisfaction rate with a 100%