**Minutes**

**Faculty Assembly**

Monday, August 12, 2013

**Faculty Attending:**

T. Aftanas, A. Anderson, R. Berry, C. Blatt, S. Bonacci, J. Britt, S. Buerdsell, D. Cable, D. Cresap, M. Davis, F. DeCaria, J. Doolin, D. Ferrell, D. Fitzgerald, B. Fulton, M. Glass, M. Goldstein, M. Grubor, R. Guy, D. Hans, C. Harbert, K. Herrington, S Hupp, L. Ingram, M. Kahl, C. Kefauver, J. Keyser, J. Kriechbaum, A. Kuca, J. Lantz, R. Lucki, V. Magary, M. Marlin, J. Marth, M. Merz, B. Peterman, J. Plesa, D. Poffenberger, J. Reho, J. Remias, C. Riter, C. Rogerson, D. Roth, C. Sergakis, P. Sharma, L. Shelek, K. Silvestri, M. Stephens, D. Stoffel, C. Stokes, J. Tyburski, J. VanFossan, G. Winland, M. Wycherley, D. Yadrick

Meeting was called to order by C. Riter at 12:30 in the Auditorium of the B & O Building.

Minutes of the April 2013 meeting were reviewed. Motion was made by J. Plesa to approve the minutes with an addition of the New Martinsville faculty that were in attendance added. Motion was seconded by P. Sharma and passed unopposed.

**Unfinished Business:**

1. Forming a committee to look at overtime payment being paid the same in all disciplines.

C. Kefauver stated that we should choose one from each campus and those being from different disciplines.

M. Davis made a motion to make a committee to look at overtime payment being paid the same in all disciplines and choosing one from each campus and those being from different disciplines. C. Blatt seconded the motion and passed unopposed. C. Riter and C. Kefauver agreed to come back to the next faculty senate meeting with the makeup of this committee.

1. Committee appointments.

A recommendation was made by C. Riter for the new people on the Budget Committee to be someone knowledgeable and to be on both the salary and Budget committees.

D. Roth stated that he is planning to retire soon and would be willing to mentor any volunteers to be on the Salary Committee.

P. Sharma, J. Plesa, and C. Rogerson all volunteered to be on these committees.

**Academic Appeals Committee**

R. Berry, M. Davis, M. Grubor, D. Roth

**Assessment Committee**

N. Albert, D. Bennett, R. Malek, M. Merz, B. Peterman, S. Buerdsell, C. Stokes, C. Sullivan, - also wanting to be on the committee are D. Ferrell, B. Fulton, and J. Tyburski.

**Budget Development Committee**

C. Kefauver, D. Roth, L. Shelek – also wanting to be on the committee are P. Sharma, J. Plesa, and C. Rogerson

**Enrollments Management Council**

M. Eberhart, M. Gruber, D. McCray, L. Soley, L. Tackett, M. Watson, D. Wycherley

**Judicial Board** (three faculty with one from each campus)

M. Glass (WHG), M. Watson (WHG), F. DeCaria (WTN), C. Blatt (NM)

Alternates: S. Hupp (WHG), M. Grubor (WHG), T. Aftanas (WTN), M. Goldstein (NM)

**Curriculum Committee** – this committee deals with proposal changes academically based on changes in credit hour requirements, etc

K. Herrington, Chair

N. Albert, M. Wycherley, J. Tyburski, M. Kahl, J. Doolin, M. Merz, L. Kefauver, C. Riter, M. Marlin, G. Winland, L. Soley

**Distance Education Committee** – this committee makes recommendations about new practices and anything related to distance education

P. Sharma, Chair

D. Cresap, D. Poffenberger, J. Reho, K. Patterson, P. Stroud, J. Kreichbaum, D. Stoffel, V. Magary, L. Ingram

**Emeritus Status Ad Hoc Committee**

R. Guy, R. Berry, D. Roth, S. Bonacci, G. Winland

**Faculty Promotion Committee** (5 professors, 2 associate professors, 2 assistant professors)

Professors: M. Goldstein, C. Riter, D. Hans, J. Keyser, K. Herrington

Associate Professors: C. Kefauver, C. Stokes

Assistant Professors: J. Reho, D. Ferrell

**Financial Aid Committee** – this committee looks at the financial aid applications and awards all scholarships that the school has available

F. DeCaria, T. Aftanas, J. VanFossan

**General Education Committee** – this committee evaluates two goals a year. It addresses general ed goals in classes that you teach.

S. Buerdsell, Chair

B. Fulton, M. Goldstein, J. Tyburski, M. Davis, G. Winland, J. Lantz, C. Sergakis

**Institutional Technologies Committee**

S. Lippiello, Chair

C. Cornforth, J. Doolin, D. Stoffel, A. Anderson

**Library/LRC Committee** – this program is about what the library has to offer and activities that are on line.

P. Stroud, Chair

L. Fletcher, C. Harbert, S. Hupp, A. Kuca, J. Reho, D. Fitzgerald

**Student Appeals Committee for Non-Academic Matters** (five members appointed with one faculty member and alternate from NM or WTN)

C. Harvbert (WHG), J. Plesa (WHG), C. Blatt (NM), F. DeCaria (WTN)

Alternates: S. Buerdsell (NM), D. Hans (WHG), S. Bonacci (WTN)

**Textbook Affordability Committee** – this committee looks at state rules about procedures and changing textbooks. They monitor if we are being compliant with these rules. They try to get students affordable textbooks.

K. Silvestri (bookstore rep), J. Plesa, M. Goldstein, C. Rogerson, L. Tackett, B. Yesenczki, B. Guy

**Merit Committee** – this committee reviews the merit policy

C. Kefauver, Chair

M. Wycherley, J. Marth, M. Stephens, D. Yadrik

**Safety Committee** – this committee talks about safety matters and incidents on campus

C. Harbert

C. Harbert made a motion that C. Riter will contact the appropriate person to request that one faculty member from each campus be elected to the Safety Committee. Seconded by C. Kefauver and passed unopposed. This suggestion was based on the fact that each campus is different and safety issues vary.

**Faculty Evaluation Committee – FERC**

K. Herrington, Chair

L. Ingram, M. Davis, C. Sergakis, M. Stephens

Motion was made by J. Remias to approve the above appointments. Seconded by M. Goldstein. All were in favor with NONE opposed.

**New Business**

1. M. Goldstein gave a verbal report on ACF Retreat. (see attached)
2. C. Riter informed the assembly that S. Lippiello sent out an email giving us a link to Microsoft programs. This link does not give us “free” but “reduced cost” to this program. The cost is $9.99.
3. C. Riter started a discussion about the idea of shortening the Thanksgiving break and apply these days to extend the summer. This idea was brought to the faculty by Dr. Olshinsky, President of WVNCC in today’s morning session.

Some points were brought up by the faculty:

* This is the first day of deer season
* WVU follows the same schedule as we follow now as does many other schools
* West Liberty University was an example that Dr. Olshinsky used during the morning session. It was mentioned that WLU also get a “fall holiday” on a Friday

 Faculty requested that C. Riter and J. Doolin talk to Dr. Olshinsky and request more information about the proposed schedule changes. Specifically we want a mock schedule for this year, comparing the present schedule with what would be the proposed schedule. We would like it by Wednesday to review after the All-College Day.

C. Riter suggested that we will have no faculty assembly in September, unless we need to call a special meeting. All present agreed.

C. Riter said that if at all possible and there were no conflicts in IP video or NEFSIS, we will have meeting by IP video or NEFSIS on each campus.

Agreeing to make arrangements on each campus were: D. Stokes (NM), J. VanFossan (WTN), C. Riter (WHG).

Motion was made to adjourn the meeting by K. Herrington, seconded by L. Shelek the motion was unopposed and the meeting was adjourned at 1:55 pm.