

OFFICIAL MINUTES
BOARD OF GOVERNORS MEETING
WEST VIRGINIA NORTHERN COMMUNITY COLLEGE
Tuesday, December 9, 2008 – 11:00 a.m.
B&O Board Room

A meeting of the West Virginia Northern Community College Board of Governors was held on Tuesday, December 9, 2008 in the B&O Board Room on the Wheeling Campus.

1. Call to Order

Mr. Craycraft convened the meeting at 11:15 a.m.

2. Roll Call

Roll call was taken by Linda Dudash. Members in attendance were: Conner Boyd, Joe Craycraft, Anne Dieckmann Harman and Zac Wycherley. By Phone: Dr. Darrell Cummings and Bill Haught. Excused: Rita Berry, John Clarke, Mary K. DeGarmo, J.W. Freeland and Miranda Postle.

Guests included: Dr. Martin Olshinsky, President; Larry Bandi, CFO/ Vice President of Administrative Services; Bob DeFrancis, Dean, Community Relations; Emily Fisher, Executive to the President for Development; Mike Koon, Vice President of Economic and Workforce Development; Sue Pelley, Dean, Information Technology and Dr. Vicki Riley, Vice President, Academic Affairs.

3. Approval of Minutes – Meeting of October 28, 2008

Approval of the draft minutes of the meeting of October 28, 2008 were held in abeyance until the January 2009 meeting due to lack of a quorum.

4. Board Chair Report

- **Hearings and Petitions**

There were no hearings or petitions.

5. President's Report

- **Building Acquisitions**

An analysis of the two auxiliary Straub properties ("City Partnership Proposal") was distributed to the Board listing pros and cons relative to the purchase of the properties. Dr. Olshinsky reported on the current status of the acquisition of the Straub properties. In a meeting between Dr. Olshinsky; Joe Craycraft; Bill Haught; Ohio County Commissioner David Sims; Ohio County Commissioner Randy Wharton; and Ohio County Administrator Greg Stewart, it was agreed to submit to the Board a price of \$1.2 million for the Straub properties (Honda dealership, Hyundai property and Straub Body Shop). Due to lack of a quorum, the Board did not vote on the authorization to proceed with the purchase of the properties. The Board discussed future plans for the Straub auxiliary properties should those properties be acquired by the College.

A meeting will be scheduled with Dr. Olshinsky, Larry Bandi, Joe Craycraft and Bill Haught to discuss the Straub auxiliary properties in conjunction with the Boury building. Mayor Andy McKenzie will be invited to attend the meeting. A special meeting might be called, if required, before the next scheduled Board meeting.

6. Administrative Staff Reports

- **CFO and Vice President of Administrative Services – Larry Bandi**

- **First Quarter Financials (September 2008 and 2007)**

Mr. Bandi gave a report on the first quarter financials. He reported that the financial statement shows a significant increase in assets with a significant decrease in liabilities. Due to lack of a quorum, no vote was taken regarding approval of the financial report.

- **Hazel-Atlas Property**

The closing date on the sale of the Hazel-Atlas property has been extended to January 31, 2009.

7. Old Business

There was no old business to discuss.

8. Business

- **Faculty Salary Rule on First Reading**

Due to lack of a quorum (and no faculty representation), the Faculty Salary Rule was not reviewed. It will be placed on the January 22, 2009 Board agenda for first reading.

9. Adjournment/Next Meeting

The meeting adjourned at 11:45 a.m. The next Board meeting is scheduled for Thursday, January 22, 2009 at 5 p.m. in the B&O Board Room.

Minutes respectfully submitted by,

Minutes approved by,

Linda K. Dudash
Executive Secretary to the President

Anne Dieckmann-Harman
Board of Governors Secretary