

Professional Development Meeting

09/21/2015

Meeting Minutes

Meeting Commenced at 01:30 p.m.

Attendance:

1. Dr. Carry DeAtley
2. Steve Lippiello
3. Becky Yesenczki
4. Peggy Carmichael
5. Jill Keyser
6. Tina Edwards
7. Mark Goldstein-excused

1. Minutes 8/25/15 reviewed and approved.
2. Discussion commenced by Becky to have funds be dispersed in following order: Department Funds, Grant Funds, and then Professional Development Funds. All agreed professional development to be utilized last.
3. Steve to provide offices a more thorough explanation of line item usage on budgets. **(Action)**
4. All current requests approved with one exception. Exception was requested to see if business office operating funds could be utilized. **(Action)**
5. Next meeting scheduled for October 19, 2015. Meeting adjourned at 02:05 p.m.