

Curriculum Committee Meeting - APPROVED
November 12, 2021, via ZOOM

Present: Kathy Herrington (Chair), Dr. Jill Loveless, Becky Yesenczki, Brandy Killeen, Misty Kahl, Tracy Jenkins, Chana Baker, Lisa Soly, Greg Winland, Daniel Gomez, John Lantz, Joyce Britt, John Labriola, Jennifer Kriechbaum, Melanie Hausinger, Natalia Omelchenko-Comer, Melinda Rausenberg

Excused: Pam Sharma, Janet Fike, Heidi Ryan

Presenters: Dave Lawson, Curt Hippensteel, Heather Kalb, Hollie Buchanan

Topic	Discussion	Follow-up
Review of September's Minutes	<p>Ms. Yesenczki introduced Melinda Rausenberg, student representative, to the committee.</p> <p>Ms. Herrington stated that there was no meeting in October as no proposal were ready for review.</p> <p>Dr. Omelchenko-Comer motioned to approve September's minutes. Ms. Kahl seconded. Motion carried.</p>	
Recording of Meetings/Proposal Edits During Meeting	<p>Ms. Yesenczki informed the group that Cindy Chlon has resigned from the College. Meetings will be recorded and Ms. Yesenczki will make edits as well as add comments and record motions to approve. This information will be used to compile the official minutes from the meetings.</p>	
Dave Lawson/Curt Hippensteel – APT 150 Course Revision	<p>APT 150 – Mr. Lawson stated after assessing the level of mathematics that would be appropriate for this course, it was determined that MATH 101, 108, 109, 113, 279, 280 or 281 would all be appropriate for and meet the MATH requirements. Mr. Hippensteel and Mr. Lawson will discuss if MATH 110 should be included in this list. Mr. Lawson also stated there was a typographical error on the pre/coreqs. APT 104 was listed twice. It should read APT 103 and APT 104.</p>	<p>Ms. Yesenczki will wait to hear from Mr. Hippensteel and Mr. Lawson regarding MATH 110 before finalizing this proposal.</p>

	<p>Motion to approve proposal pending final decision on MATH 110 made by Ms. Kahl. Seconded by M. Rausenberg. Motion carried.</p>	
<p>Dave Lawson/Curt Hippensteel – Industrial Technology, AAS Program Revision</p>	<p>Industrial Technology, AAS - Removed PSYC 105 and replaced with PSYC 155, replaced MEC 232 (2nd semester Fall) with MEC 230 and moved to 2nd semester Spring, moved APT 201 from 2nd semester Spring to 2nd semester Fall.</p> <p>After reviewing the curriculum for this new program, it was determined that MEC 230 would be a more appropriate course than MEC 232, and that moving APT 201 to second semester would further help students' understanding of how industries and processes work.</p> <p>Dr. Loveless stated that this program has been submitted for WV Invests eligibility.</p> <p>Motion to approve changes to the Industrial Technology program made by Ms. Soly. Seconded by Ms. Kriechbaum. Motion carried.</p>	
<p>John Labriola/Curt Hippensteel – RAH 209 Course Revision</p>	<p>RAH 209 – Mr. Labriola stated course CLO and SLO verbiage is outdated and does not line up with the classes being taught. Also, prerequisites do not line up with how the course falls during school year.</p> <p>Concern was expressed about the CLOs and SLOs not aligning. Mr. Labriola and Dr. Loveless will meet to revise. Change of prerequisite was approved by the committee.</p> <p>Motion to approve the proposal pending revision of CLOs and SLOs made by Ms. Britt. Seconded by Ms. Baker. Motion carried.</p>	<p>Mr. Labriola and Dr. Loveless will meet to revise CLOs and SLOs.</p>
<p>Tasha Omelchenko-Comer/ Heather Kalb/John Lantz – BIO 114 Course Revision</p>	<p>BIO 114 – Dr. Omelchenko-Comer is revising course description to more accurately the course content. CLOs and SLOs are being updated based on assessment activities.</p>	

	<p>Ms. Yesenczki stated that BIO courses are now one CRN with lecture and lab combined and the catalog has been updated to reflect that the courses include both lecture and lab component. Ms. Jenkins stated that there are times when students may come to Northern only to take a lecture or a lab. This does not happen often. Dr. Loveless stated it can be handled on a case-by-case basis if necessary.</p> <p>Motion to approve BIO 114 course description and CLOs/SLOs made by M. Rausenberg. Seconded by Dr. Winland. Motion carried.</p>	
Tasha Omelchenko-Comer/ Heather Kalb/John Lantz – BIO 115 Course Revision	<p>BIO 115 – Dr. Omelchenko-Comer is revising course description to more accurately the course content. CLOs and SLOs are being updated based on assessment activities.</p> <p>Motion to approve BIO 115 course description and CLOs/CLOs made by Ms. Baker. Seconded by L. Soly. Motion carried.</p>	
Hollie Buchanan/John Lantz – MATH 116 New Course	<p>MATH 116 Mathematics Appreciation - Dr. Buchanan stated this class should exist to serve students who need mathematics credit, but need no specific mathematics content skills.</p> <p>The committee recognized the need for this type of math course. There were questions regarding transferability of the course, placement test scores, and the potential need for a supplemental course. It was decided that more research is needed on this course.</p> <p>Motion to table discussion on this course until December meeting made by Mr. Lantz. Seconded by Dr. Omelchenko-Comer. Motion carried.</p>	Proposal will be brought to December's meeting.
Other Business	<p>Ms. Herrington expressed concerns about the rigidity of Curriculog and the lack of ability to make edits. With her experience with curriculum she would like to be able to help with building the proposals in Curriculog. Dr. Loveless suggested she could meet with those building proposals and help them understand CLOs, SLOs, etc.</p>	

	<p>Ms. Herrington stated the importance of looking at the type of proposal being presented before reviewing it. Course retirements do not need to be reviewed for CLOs, SLOs, etc.</p> <p>Ms. Baker raised a concern about Board of Governors students not understanding what courses would fulfill the “communications” requirement for the degree. Ms. Jenkins stated to use Northern Navigator to determine what courses students may still need to complete the degree.</p> <p>Ms. Kriechbaum has expressed interest in co-chairing the curriculum committee.</p>	
Next Meeting	December 10, 1 pm, via Zoom	
Meeting Adjournment	Motion to adjourn the meeting. Mr. Lantz motioned. Ms. Kahl seconded. Motion carried. Meeting adjourned at 3:15 pm.	

Respectfully submitted by: Becky Yesenczki