

Budget Committee Minutes

November 12, 2021

11am to 12pm

Attendees:

Shelley Deluca, Abel Frohnapfel, Alicia Frey, Chris Kefauver, Dave Lawson, Said Leghlid, Jill Loveless, Dan Mosser, Jeff Sayre, April Schrump, and Matt Thorn

Review and approve minutes from October 1st meeting – Approved Matt Thorn and Abel Frohnapfel

Review/Discussion designating ARPA/CRRSA Institutional and Student Funds

1. Total available ARPA/CRRSA funds (aka CARES) after approved projects appx \$1.2M to be spent by 5/5/22.

Additional Projects Discussed:

- a. Student Portal Enhancement
REMOVE
- b. Ellucian Banner 9 Upgrade – Shelley Deluca – Follow-up
- c. E-services for Financial Aid and Student Records– fillable forms, electronic signatures and completion of confidential forms
 - i. Alicia is reaching out to other schools for suggestions
- d. Student Laptop Loner Program – Chris Corbin
 - i. Replenish laptops and Look into software similar to LRC
- e. Wifi Audit and Enhancements - **REMOVE**
- f. Behavioral and Mental Health – Continuing with New Directions Behavioral Health – confirmed by Kristi Aulick and RJ Canter \$24,999 – Follow-up for invoice
- g. Welding Simulation Equipment – \$70,000 - Brandy Killeen - ?
- h. Contactless Booth for each campus – Jeff Sayre – **REMOVE**
- i. Virtualization Class Upgrade – Cyber security and program enhancement \$100k - ADDED

Review and Discuss Distribution of Student Emergency Funds

1. Total available for student emergency grants \$1,719,711.
 - a. Currently awarding Spring 21, Summer 21 and Fall 21 on a tier-based award system, similar to the last student award method.
 - b. Award Summary to Discuss:
 - i. Spring = \$528,250
 - ii. Summer = \$130,025
 - iii. Fall = \$550,600
 - c. Balance remaining for Spring 22 Awards = \$510,836
2. Current Award Tiers:
 - a. Pell Students = Flat \$500 plus credit hour tier
 - b. 1 – 5 = \$225; 6-8 = \$250; 9-11 = \$275; 12-15=\$300; 16-35 = \$325

APPROVED – moving forward with refunds

Capital Requests Process/Form

1. The FY 23 Capital budget will be \$500,000
 - a. Tentative Approvals: 1/5 PC \$100k, Network Refresh \$60k, NM Campus LPN Lab Space \$8k, ST Podium Technology \$11,800, Nursing Simulation Lab – WHG \$96k, Weirton ASC/LRC Plan \$75k, Washer and Dryer CART \$3k, B&O Courtyard and Light \$75k (possible State funding in FY22), Designate remaining \$71,200 to Facility upgrades.
 - b. Need more information on iWorx – possible Perkins or partial replacement
 - c. Projects moved to HEERF FY22
 - i. Powered Speaker Lectern for Outside \$9k, Suitable Software \$18k and Esports Club package \$43k

Operating and Personnel Requests

1. Operating and Personnel Requests for FY23 will be one process.
2. The request form is scheduled to be distributed on Monday, November 15, 2021.

Next Meeting

December 2021 – Time TBD