

Staff Council Meeting

Minutes for September 17, 2020

Call to order – 11:06am

Chair Darryl Clausell called the meeting to order.

Roll Call

Members in attendance were: Darryl Clausell, Scott Montgomery, Matt Thorn, Jenna Derrico, Robert Gibb, Shelly Reager, Hilary Curto,

Approval of Minutes

Shelly Reager motioned, Jenna Derrico seconded

Reports

Chair Report – Chair, Darryl Clausell

- Sector Representative vacancies
- Sector Reps asked to reach out to their sectors to see if there is interest
- Will be scheduling upcoming meeting for all staff to attend

ACCE Report – Jenna Derrico, ACCE Rep

- ACCE leadership is ensuring virtual meetings are secure to aid in sharing ideas and concerns freely
- ACCE has prioritized sharing COVID-19 related information between institutions
- Lack of movement on state level currently
 - Vice Chancellor of Human Resources was out on extended leave for much of 2019 but is back now, and the Director of Classification and Compensation has left his position earlier this year with no replacement.
 - Comp & Classification not being monitored or action taken
 - (JCC) Job Classification Committee has not met
- Next ACCE meeting is next week, Jenna will share update

BOG Report – BOG Rep, Shelly Reager

- Nothing to report
- Next meeting is September 24

Old Business

Vacant Positions

- Need to approach HR for a proper, complete Sector list
 - Classifications of sectors
 - How it will be maintained with new hires/new title changes
 - Procedure for timeframe new hire/title changes – when new list will be provided

BOG Presentation

- Planned presentation was given
 - Not a lot of discussion or feedback from it

Fundraising

- Chair will set up meeting with Rana to catch up on monies raised from previous year
- Mike Koon Award – not a lot of movement since Covid 19
 - Jenna will forward notes from Criteria Committee to Chair
 - Council will work on getting award moving forward again

New Business

- Constitution/By-laws – Dr. Mosser has expressed interest in discussion about some parts of these since new classification of staff changes
- HR Audit Report
 - Report was sent to all WVNCC employees for review
 - Classification and Compensation – for the most part structure was correct
 - Some issues included:
 - Evaluation process broken
 - No short or long-term planning
 - Responsible management
 - Advancement
- Faculty Senate
 - John Lantz has asked if Staff would like to be represented at their meetings and vice-versa (faculty at our council)
 - Join together more for support
 - Staff Council officers agreed – will be brought up at next meeting to discuss
- HR Reporting to Staff Council
 - Robert Brak asked Council to let him know how we would like to get information to and from him. Officer came up with following plan:
 - Written update report from HR Dept. (monthly)
 - Invite to meetings when needed / for specific questions or discussions
 - Sector updates to relay to employees
- COVID 19 – any concerns?
 - Overall most employees have felt safe and College is doing a good job relaying info
 - Staff Council Reps - Bob Gibb and Scott Montgomery are both on Contact Tracing Committee

Adjournment 12:08

Robert Gibb motioned, Matt Thorn seconded